



OPERATIONAL MANUAL

**Department of Handlooms & Textile
Bengaluru**

www.karnatakadht.org

Contents

Introduction	1
Definitions	3
Applicability, Validity and Dovetailing of Support under Other Schemes	6
A. Credit Linked Capital Subsidy	7
B. Interest Subsidy	8
C. Power Subsidy	9
D. Stamp Duty Exemption and Concessional Registration Charges	10
E. ESI/EPF for MSME Enterprise	11
F. Wage Subsidy	11
G. Effluent Treatment Plant for Existing and New Units	12
H. Common Infrastructure for Greenfield Textile Park and Brownfield Cluster Development	12
I. Common Effluent Treatment Plant and Hazardous Waste Disposal Facility	13
J. Centre of Excellence for Textiles/Technical Textiles	14
K. Human Resources Development & Skill Up-gradation	14
L. Capacity Building Support	15
M. Special Package for Mega Units	15
N. Cap on Incentives	16
Incentives Administration - Guidelines	17
1) Administrative Procedures for claiming incentives under the Policy	17
2) Procedure for Scrutiny, Inspection and Physical Verification of the claims received under the Policy by the District Level Officers	17
3) Procedure for Scrutiny, Inspection, Verification of the claims and sanction of Financial Assistance to the units under the Policy by the Divisional Office level Officers	18
4) Procedure for Scrutiny, Inspection, Verification of the claims and sanction of Financial Assistance to the units under the Policy by the Head Office level Officers	19
5) Component wise Operational Procedures	19
Annexure A: Inspection Report Format	35
Annexure B: Model Credit Linked Capital Subsidy Sanction Order	37
Annexure C: Model Stamp Duty Exemption Certificate for Registration of Land documents	39
Annexure D: Model Stamp Duty Exemption Certificate for Loan Documents	40



Introduction

The Package Incentives for Textile and Garment Industries in Karnataka 2019 – 2024

The package of incentives reproduced on this manual is a part of the “New Textile and Garment Policy” 2019 – 2024. These incentives are offered vide Government Order No. CI 115 Jakaiee 2017, Bengaluru, dated 04-11-2019 to the New Textile and Garment Industries where investment is made in the specific sector with the following vision and mission:

Vision

The State’s New Textile and Garment Policy aims to position Karnataka as a leading destination in the Textile and Apparel sector in the country and to make textile value chain into gold mine value chain. The Policy will provide a stimulus to the textile industry in the State and aims to generate 5 lakh new employments in the next 5 years and attract investments worth INR 10,000 crore.

Mission

To retain Karnataka’s position as the Garment Capital of India and to achieve higher and sustainable growth in the entire textile value chain through capital infusion, technology transfer, world class infrastructure and skill up-gradation.

In administrating the package of incentives, the focus will be on following key strategies:

- a) To accelerate growth and increase manufacturing cost competitiveness in the entire textile value chain from fibre to fashion products.
- b) To give special focus on spinning, weaving (rapier loom, air jet looms and electronic jacquard), integrated units, processing and technical textiles as thrust sectors of the policy to create an internationally competitive textile industry in the State.
- c) To make Karnataka a skill rich State in each segment of the textile value chain and develop high tech advanced skilling centers for skilling, re-skilling and up-gradation of skills as per the needs of the industry.
- d) To realise “Zero Effect; Zero Defect” at each level of the textile value chain by attracting large scale investments for manufacturing world class facilities and promoting ZLD (zero liquid discharge) Technology.
- e) To increase the share of handloom exports and support designing, product diversification, branding, marketing and distribution of handloom products to distinct international markets.
- f) To position Karnataka as a significant manufacturing hub and a net exporter of Technical Textiles
- g) To become the retail destination and give a boost to the growth of buying houses and international apparel retailers in Karnataka.

This manual deals with the following incentives:

1. Credit Linked Capital Subsidy
2. Interest Subsidy
3. Power Subsidy
4. Stamp Duty Exemption and Concessional Registration Charges
5. Wage Subsidy
6. ESI/EPF Subsidy
7. Common infrastructure for Greenfield Textile Parks
8. Brownfield Cluster Development
9. Effluent Treatment Plant
10. Common Effluent Treatment Plant and Hazardous Waste Disposal Facility
11. Human Resources Development & Skill Up-gradation
12. Capacity Building Support
13. For existing units (Expansion/ Diversification/ Modernization/ Technological Up-gradation)
14. Anchor Units
15. Centre of Excellence for Textiles/ Technical Textiles

Definitions

The Textile and Garment industry to be covered under this policy will include all units, which are engaged in various value chain activities of the industry such as Spinning, Weaving (Power loom and Handloom) including pre loom activities, Knitting, Processing, Integrated Units, Garmenting, Technical Textiles, Textile machinery manufacturing and all other ancillary activities. State Level Project Implementation Committee is the final authority to interpret any issues / clarifications with respect to defining Textile & Garment Activities.

- a) Enterprise: An enterprise classified as micro, small, medium (MSME), large, mega and anchor units during the policy period have been defined separately for textiles and garments in the table below.

Enterprise	Textile	Garment
MSME	<p>MSME Enterprise: As per the MSMED Act, 2006, Manufacturing Enterprises have been defined based on investment in plant and machinery and classified into:</p> <ul style="list-style-type: none"> · Micro Enterprises - Investment up to INR 25 lakh · Small Enterprises - Investment above INR 25 lakh and up to INR 5 crore · Medium Enterprises-Investment above INR 5 crore and upto INR 10 crore 	<p>MSME Enterprise: As per the MSMED Act, 2006, Manufacturing Enterprises have been defined based on investment in plant and machinery and classified into:</p> <ul style="list-style-type: none"> · Micro Enterprises - Investment up to INR 25 lakh · Small Enterprises - Investment above INR 25 lakh and up to INR 5 crore · Medium Enterprises-Investment above INR 5 crore and upto INR 10 crore
	<p>The incentives and concessions under this policy will reckon these definitions of MSME and shall automatically stand revised to the revision made by Government of India from time to time and eligible incentives and concessions will be as per new definition from the date of change in the definitions, subject to enabling orders issued by the State Government.</p>	
Large	<p>An industrial unit which is not classified as micro, small and medium enterprise and with an investment up to INR 300 crore shall be classified as large enterprise.</p> <p>Employment: minimum of 200 for the first INR 100 crore and additional 75 employment for every additional investment of INR 100 crore proportionately.</p>	<p>An industrial unit which is not classified as micro, small and medium enterprise and with an investment up to INR 200 crore shall be classified as large enterprise.</p> <p>Employment: minimum of 2000 for the first INR 100 crore and additional 1000 employment for every additional investment of INR 100 crore proportionately.</p>

Enterprise	Textile	Garment
Mega	<p>Projects with an investment in fixed assets above INR 300 crore shall be classified as mega enterprise.</p> <p>Employment: minimum of 350 for the first INR 300 crore and additional 75 employment for every additional investment of INR 100 crore proportionately.</p>	<p>Projects with an investment in fixed assets above INR 200 crore shall be classified as mega enterprise.</p> <p>Employment: minimum of 3000 for the first INR 200 crore and additional 1000 employment for every additional investment of INR 100 crore proportionately.</p>
Anchor Enterprise/ Industry (For first two units only in a taluka)	<p>Textile unit first of its kind in a taluka where there no other textile unit has been set up till the notification of this policy. The minimum investment shall be INR 100 crores and the unit shall employ at least 200 direct employees to be classified as Anchor Enterprise /Industry.</p>	<p>Garment unit first of its kind in a taluka where no other garment unit has been set up till the notification of this policy. The minimum investment shall be INR 50 crores and the unit shall employ at least 1000 direct employees to be classified as Anchor Enterprise/ Industry.</p>

- a) Existing Project:** Any project existing prior to the announcement of this policy and any project coming under expansion / diversification / modernization during the period of this policy.
- b) New Project:** New project shall mean unit which undertake to invest on fixed assets on or after the announcement of this Policy. This will include the unit which have taken effective steps on or before the announcement of this Policy and could not fulfill the conditions stipulated for qualifying as pipeline unit under Nuthana Javali Neethi 2013-2018.
- c) Pipeline Project:** The Project under implementation under two policy period or pipeline projects need clarity on the applicability of incentives and to remove any ambiguity the following explanation are brought out:
- (i) Projects/Units cleared through District Level, State Level and State High Level Clearance Committee during the 2013-18 Nuthana Javali Neethi Policy period and if they have invested more than 50% in the textiles and garmenting sector before November 4, 2019, are eligible to claim incentives and concessions under the 2013-18 policy only.
 - (ii) Units if they have availed any of the incentives and concessions for the projects as per 2013-18 Nuthana Javali Neethi policy are eligible to avail other incentives and concessions under 2013-18 policy only within 6 months from the approval of operational manual of New Textile and Garment Policy (2019-2024).

Explanation: There are two types of incentives that a company may avail viz,

- One Time: Incentives which are provided only once like Capital Subsidy, Stamp Duty and Concessional Registration Charges etc.
- Recurring Types: Incentives like Power Subsidy, ESI/EPF, Power/Subsidy, Wage Subsidy etc.

If any unit is yet to avail any eligible incentive assistance in the previous policy the units should apply within 6 months from the date of notification of the operational manual of New Textile and Garment Policy (2019-2024). Also, the recurring incentive can be availed until the time of validity as per the previous policy.

- d) Project Cost/ Fixed Assets:** For the purposes of calculation of incentives under the policy, Project Cost / Fixed Assets would be defined as assets created for the project and would include Factory Building, Infrastructure including land cost (other than land development), Plant & Machinery, ETP and other Productive Assets with Transportation (excluding transport vehicles), Erection & Electrification and construction of housing / dormitories by themselves (for up to 50 per cent of their workers/ employees).
- e) Expansion Project:** Existing units in the Textiles and Garment sector would be considered as units undergoing capacity expansion, in case they have invested in plant and machinery, for expanding in the same business or sub sector. Further, the enterprise to be eligible for incentives under expansion program has to increase the installed capacity by at least 25% of the declared capacity or average production during immediate 3 years prior to commencement of the commercial production in the expanded enterprise, whichever is more and has to make an additional investment of at least 25% of the original fixed investment of the existing unit.
- f) Diversification Project:** Existing units in the Textiles and Garment sector would be considered as units undergoing diversification, in case they have carried out either backward or forward integration, within the textile value chain. The said integration may be the immediate activity within the backward or forward chain or any activity of the value chain. Further, the enterprise to be eligible for incentives under diversification program has to increase the installed capacity by at least 25% of the declared capacity or average production during immediate 3 years prior to commencement of the commercial production in the diversification program, whichever is more and has to make an additional investment of at least 25% of the original fixed investment of the existing unit.
- g) Modernization/Technology Upgradation:** Existing units in the Textiles and Garment sector would be considered as units undergoing modernization / technology up-gradation, in case they have plant and machinery of certain kind and they have brought in plant and machinery of an upgraded version as a replacement of the existing plant and machinery (as specified under TUFSS Scheme of Government of India) within the unit. Also, installation of shuttle less rapier loom, airjet looms, electronic jacquard and to any loom based on advanced technology. Further, the enterprise to be eligible for incentives under modernization program has to increase the installed capacity by at least 25% of the declared capacity or average production during immediate 3 years prior to commencement of the commercial production in the modernization program, whichever is more and has to make an additional investment of at least 25% of the original fixed investment of the existing unit.
- h) Textiles:** includes all activities other than garments and apparel sector.
- i) Garmenting:** Units manufacturing garments and apparels would be classified as garmenting units.
- j) Thrust Sectors:** With an aim to boost the local economy and to create a holistic textile and apparel ecosystem in the State the following sectors have been identified as thrust sectors for interventions in the New Textile and Garment Policy 2019-2024 and would include the following:

- I. Spinning
 - ii. Weaving
 - iii. Integrated Units
 - iv. Processing
 - v. Technical Textiles
- k) Other Areas: would include other areas in textiles which are not defined as thrust sectors.
- l) TUF Scheme: Amended Technology Upgradation Funds Scheme (A-TUFS) of the Central Government or any scheme amended by the Central Government from time to time.
- m) Zonal Classification is as under:
- i. Zone 1: Entire Kalyana Karnataka Region.
 - ii. Zone 2: All areas other than Municipal Corporations, District Headquarters in Non Kalyana Karnataka Region excluding areas under Zone 4.
 - iii. Zone 3: All Municipal Corporations and District Headquarters in Non Kalyana Karnataka Region excluding areas under Zone 4.
 - iv. Zone 4: Bangalore Urban District.

Applicability, Validity and Dovetailing of Support under Other Schemes

1. Applicability

With the issuance of the Government Order No. CI 115 Jakaiee 2017, Bengaluru, dated 04-11-2019, the New Textile and Garment Policy & package of Incentives and concessions shall be deemed to have come into effect from November 4, 2019. The Incentives made available as per the policy and package of incentives and concessions vide Government Order No. CI 44 Jakaiyo 2012 dated October 31, 2013 and subsequent amendments / modifications thereto shall continue to be available to units / Projects which have already received incentives under the said policy and are yet to claim to approved balance.

The incentives under this policy shall be available to all new textiles and garmenting units and also for expansion, diversification and modernization of existing industries - both in the manufacturing and non - manufacturing categories to the extent they are applicable.

2. Validity

The incentives covered under this policy will come into force with effect from November 4, 2019 and will be valid up to 5 years from the date of announcement of the policy or till a new policy is announced.

3. Dovetailing of Support under Other Schemes

The assistance available under various schemes of Central and State Governments may be dovetailed by the group of Entrepreneurs / Industry Associations / SPVs / Units with support available under this policy. However, the contribution by the industry shall not be less than 15% of the cost of each project, in case of such dovetailing.

The Incentives approved under this policy will NOT be eligible to claim incentives and concessions under Industrial Policy of Government of Karnataka and Vice-Versa.

A. Credit Linked Capital Subsidy

Incentives	Textile											
	MSME Enterprise						Large Enterprises					
	Segment	Zone 1	Zone 2	Zone 3	Zone 4	Segment	Zone 1	Zone 2	Zone 3	Zone 4		
Capital Subsidy	Thrust Sectors	30% of Fixed Assets	25% of Fixed Assets	20% of Fixed Assets	-	Thrust Sectors	25% of Fixed Assets	20% of Fixed Assets	15% of Fixed Assets	-		
	Others	25% of Fixed Assets	20% of Fixed Assets	15% of Fixed Assets	-	Others	20% of Fixed Assets	15% of Fixed Assets	10% of Fixed Assets	-		
	Additional Subsidy	Additional 5% capital subsidy on the value of Fixed Assets for SC/ST persons/ Persons with disabilities/ Minority/ Ex- servicemen/Women				Additional Subsidy	Additional 5% capital subsidy on the value of Fixed Assets for SC/ST persons / Persons with disabilities/ Minority				-	
Incentives	Garment											
	MSME Enterprise						Large Enterprises					
	Segment	Zone 1	Zone 2	Zone 3	Zone 4	Segment	Zone 1	Zone 2	Zone 3	Zone 4		
Capital Subsidy	Garmenting	25% of Fixed Assets	20% of Fixed Assets	15% of Fixed Assets	-	Garmenting	20% of Fixed Assets	15% of Fixed Assets	10% of Fixed Assets	-		
	Additional Subsidy	Additional 5% capital subsidy on the value of Fixed Assets for SC/ST persons/ Persons with disabilities/ Minority/ Ex- servicemen/Women				Additional Subsidy	Additional 5% capital subsidy on the value of Fixed Assets for SC/ST persons / Persons with disabilities/ Minority				-	

B. Interest Subsidy

Incentives		Large Enterprises									
		Textile				Garment					
Interest Subsidy		Segment	Zone 1	Zone 2	Zone 3	Zone 4	Segment	Zone 1	Zone 2	Zone 3	Zone 4
Interest Subsidy		Thrust Sectors	5% per annum Interest Subsidy on Term Loans for the first 5 years				5% per annum Interest Subsidy on Term Loans for the first 5 years				
		Others	-				-				

D. Stamp Duty Exemption and Concessional Registration Charges

Textile					
MSME Enterprise			Large Enterprises		
Segment	All Zones Except Zone 4	Zone 4	Segment	All Zones Except Zone 4	Zone 4
Textile Sector	Stamp Duty Exemption and concessional registration charges rate of INR 1.00 per INR 1000	—	Garmenting	Stamp Duty Exemption and concessional registration charges rate of INR 1.00 per INR 1000	—
	Stamp duty to be paid shall be exempted and concessional registration charges rate of INR 1.00 per INR 1000 in respect of (i) Execution of Lease, Lease-cum sale and Sale deeds in respect of industrial land / plots allotted; (ii) Execution of Lease Deeds in case of industrial sheds / plots taken on Lease and (iii) Loan and credit deeds, including security documents such as mortgage deed, pledge deed etc., executed for availing long term funds from banks / FIs and other agencies of GoK/GoI.	—		Stamp duty to be paid shall be exempted and concessional registration charges rate of INR 1.00 per INR 1000 in respect of (i) Execution of Lease, Lease-cum sale and Sale deeds in respect of industrial land / plots allotted; (ii) Execution of Lease Deeds in case of industrial sheds / plots taken on Lease and (iii) Loan and credit deeds, including security documents such as mortgage deed, pledge deed etc., executed for availing long term funds from banks / FIs and other agencies of GoK/GoI.	—

E. ESI/EPF for MSME Enterprise

Incentives	Textile & Garment		
	Segment	All Zones Except Zone 4	Zone 4
ESI & EPF Reimbursement	Thrust Sectors	75% reimbursement of employer's contribution of wage rate per employee per month for all the new units for a period of 5 years as EPF and ESI subsidy	—
	Garmenting		
	Others		

F. Wage Subsidy

Incentives	Segment	Medium and Large Enterprises		
		Zone 1	Zone 2	Zone 3
Wage Subsidy	Garmenting	INR 1500 per employee per month	INR 1000 per employee per month	—
		Applicable for a period 5 years where minimum employment is 200 or above for Medium Enterprise. Applicable for a period 5 years where minimum employment is 500 or above for Large Enterprise.		

G. Effluent Treatment Plant for Existing and New Units

Textile	
Incentives	All Zones
Effluent Treatment Plant	In order to promote green measures for cleaner and environment friendly technologies and to encourage ZLD measures 50% capital subsidy or INR 5 crore whichever is less for establishment of Effluent Treatment Plants (ETPs), will be provided across all locations in the State for integrated and processing units

H. Common Infrastructure for Greenfield Textile Park and Brownfield Cluster Development**GREENFIELD**

Incentives	All Zones
Common Infrastructure for Greenfield Parks	<p>(a) One time grant support for development of common infrastructure for Greenfield Parks up to 25% of the project cost or INR 25 crores per Park project, whichever is less irrespective of the Zones for Individuals.</p> <p>(b) The SPV would be provided one time grant support for the development of common infrastructure for Greenfield Parks of up to 40% of the project cost or INR 40.00 crores per Park project, whichever is less irrespective of the Zones.</p> <p>(c) Projects approved and are being funded under any Central Government Scheme may receive fresh approval under such schemes, where only an additional 10% of the Project cost will be provided as supplementary State Government incentive to such Park Projects.</p>

BROWNFIELD

Incentives	All Zones
Brownfield Cluster Development	The SPV would be provided one time grant support for the development of common infrastructure for Brownfield Parks of up to 40% of the project cost or INR 12.00 crores per Park project, whichever is less irrespective of the Zones.

I. Common Effluent Treatment Plant and Hazardous Waste Disposal Facility

Incentives	All Zones
Common Effluent Treatment Plant and Hazardous waste Disposal facility	<p>(a) The one time grant support will be provided to the Individual/ SPV of up to 50% of the project cost and in case of Handloom projects, the subsidy would be limited to 80% of the project cost.</p> <p>(b) In case of the projects being funded under any scheme of Government of India, the subsidy would be limited to 20% of the project cost or INR 5.00 crores, whichever is less.</p>

J. Centre of Excellence for Textiles/Technical Textiles

Centre of Excellence	Total Grant of INR 10 crore during policy period for setting up Centre of Excellence for Textiles/ Technical Textiles will be funded by the State Government.
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K. Human Resources Development & Skill Up-gradation

(Applicable for All Zones)	
Up-gradation of Textile Infrastructure	50% of the project cost up-to INR 1 crore funding support will be provided to the institutions who are into the academics/skill development in the textile value chain, for up-gradation of training facilities in the campus. Funding support will be provided to the institutions on the basis of approved DPR which should justify the textile infrastructure up-gradation. Three institutions will be supported for the textile infrastructure up-gradation, during the policy period.
Strengthening of Existing Institutes/Skill Development Centres (SDCs)	Funding interventions by Department of Handlooms & Textiles would include support towards training cost would be INR 9500 for SDCs and INR 11000 for Private centres per beneficiary for 45 days. The detailed segregation of the training cost would be as follows: <ul style="list-style-type: none"> • Training Beneficiary Stipend- INR 3,500 • Support towards Raw Materials- INR 1,000 • Institutional Fee Support- INR 5,000 for SDCs and INR 6,500 for private training centres.
Support to New Project Implementation Agencies	Support towards the training cost shall be INR 11,000 per beneficiary.

L. Capacity Building Support

(Applicable for All Zones)	
Market Development and Branding	Reimbursement of 50% of the cost of proposed interventions or INR.50 lakhs, whichever is less
Design Development and Product Diversification	Reimbursement of 50% of the cost of proposed interventions or INR.25 lakhs, whichever is less
Standards & Compliances	Reimbursement of 50% of the cost of proposed interventions or INR.5lakhs, whichever is less

M. Special Package for Mega Units

Incentives	
	The Department of Handlooms & Textiles intends to promote and facilitate Mega Projects units in Textiles and Garments which would have multiplier effect and would be integral to the employment generation activity and inclusive sector development in the State. Case to Case Package of incentives/concessions will be considered for deserving Mega Enterprises Units over and above the incentives/concessions mentioned for Large Enterprises
Special Package for Mega Units	Mega Units in Textiles- with investment in fixed assets above INR 300 crore and minimum employment of 350 for the first INR 300 crore and additional 75 employment for every additional investment of INR 100 crore proportionately.
	Mega Units in Garments-with investment in fixed assets above INR 200 crore and minimum employment of 3000 for the first INR 200 crore and additional 1000 employment for every additional investment of INR 100 crore proportionately.

N. Cap on Incentives

Cap on Incentive	Cap on Incentive
	The total incentives drawn as per provisions under the policy shall not exceed 40% of Fixed Capital Investment (FCI) for Large and MSME units in Non-Kalyana Karnataka Region and shall not exceed 50% of Fixed Capital Investment for Large and MSME units in Kalyana Karnataka Region.
	Additional incentive of 5% of Fixed Capital Investment (FCI) for Thrust Sector Units.
	Additional incentive of 5% of Fixed Capital Investment (FCI) for Anchor Units set up across the State.
	Additional incentive of 5% for SC/ST Entrepreneurs/Persons with disabilities/Minority/Ex-servicemen/Women, over and above the standard package
	The sanctioned incentives will be disbursed over a period of 5 years from the date of commencement of production.

Incentives Administration - Guidelines

1) Administrative Procedures for claiming incentives under the Policy

- i. The eligible Textile and Garment units shall initially register with the Department of Handlooms & Textiles, through a simple Registration Form, indicating their intent to set up a project and claiming the relevant incentives under the Policy. However, this registration is not mandatory. A copy of the Registration Form is given in Common Application Form Set.
- ii. The eligible Textile and Garment units shall file the application in the prescribed Common Application Forms, for claiming the relevant incentives under the Policy. The set of Common Application Forms and their applicability is given in Common Application Form Set
- iii. The applications filed by the units, should be supported by the relevant documents as prescribed under various components. Applications complete in all respects shall be submitted to the office of the Deputy Director / Assistant Director, Handlooms and Textiles of the concerned district where the unit is situated.
- iv. The unit should file the claim in a time bound manner, ideally within 9 months of establishment of the unit (First Sale invoice), in case of a new unit OR within 9 months of expansion / diversification / modernization of existing units. Other incentives also to be claimed within 9 months of achieving the requisite milestone for which the incentives are to be given. However, SLPIC shall have powers to condone delay for another 6 months.
- v. The unit claiming assistance under the policy should have been established on or after November 4, 2019.
- vi. Any existing textile and garment unit which have taken up expansion / diversification / modernization after the said date are also eligible to claim incentives as applicable under the Policy. However, such enterprise to be eligible for incentives under expansion / diversification / modernization program has to increase the installed capacity by at least 25% of the declared capacity or average production during immediate 3 years prior to commencement of the commercial production in the expansion / diversification / modernization program, whichever is more and has to make an additional investment of at least 25% of the original fixed investment of the existing unit. A Common Application Form, in the prescribed format may be duly filled and supported by relevant documents may be submitted to the Deputy Director / Assistant Director, Handlooms and Textiles in the district
- vii. Upon receipt of the Common Application Forms duly filled in, the Deputy Director / Assistant Director, Handlooms and Textiles would scrutinize each proposal and conduct physical verification of the projects under consideration.
- viii. The units which are having own investments are eligible to avail incentives other than Credit Linked Capital Subsidy and Interest Subsidy.

2) Procedure for Scrutiny, Inspection and Physical Verification of the claim received under the Policy by the District Level Officers

- i. The applications filed by Textile & Garment Units for sanction of incentives under the policy with the officer in-charge of concerned districts as per the provisions of the clause 1 above shall be taken up for physical verification immediately.

- ii. The District Officer shall scrutinize the application and verify the details of machinery installed and working and ensure that none of the parts of the machinery are old / used / second hand with exception to those imported from outside the country. Apart from the physical verification of fixed assets and other project aspects, particulars of employment provided to local persons shall also be verified and one set of all relevant documents (bills/vouchers) must be kept at District Office and one set of all relevant documents (bills/vouchers) must be sent to Divisional office with the proposal. District Office must certify as per policy guidelines (Annexure 2)
- iii. After verification of the proposal the district officer shall send the proposal to the Division Office with his/her inspection report in the format given at Annexure A and specific recommendations with all duly attested relevant documents within 15 days.
- iv. In case of units undertaking expansion, diversification and modernization, the concerned district/ division level officer shall verify:
 - a) The quantum of investment made on fixed assets for expansion, diversification, modernization on the date of completion of such investment. He/she should also verify the following:
 - The date of commencement of commercial production thereof.
 - The extent of additional capacity created out of investment made by expansion, diversification, and modernization.
 - Details of Machinery installed with specific reference to the effect that no part of the machinery is old / second hand with exception to those imported from outside the country.
 - Details of additional loan availed from financial institutions.
 - Additional power sanction letter if any.
 - Particulars of additional employment provided to local persons under such expansion.

3) Procedure for Scrutiny, Inspection, Verification of the claims and sanction of Financial Assistance to the units under the Policy by the Divisional Office level Officers

- i. The proposal received from District Officers for sanction of incentives the divisional office must verify the proposals according to the policy guidelines. In case if any physical verification required same can be done by the Divisional Office. One set of all relevant documents (bills/vouchers) must be kept at Divisional Office and for all Large and Mega projects one set of all relevant documents must be forwarded to Head Office.
- ii. In case of Micro units, Post approval from the District Office Approval Committee (DOAC) and Divisional Joint Director should ensure that the sanction order sanctioning the incentives is issued to the eligible unit or otherwise, issue a rejection letter indicating the reason for such rejection.
- iii. After verification of the proposal other than micro units, the Divisional Office shall send the proposal with recommendation to Head Office.

4) Procedure for Scrutiny, Inspection, Verification of the claims and sanction of Financial Assistance to the units under the Policy by the Head Office level Officers

- i. The personnel at Head Office, after due scrutiny of the proposals and the same is in order in all aspects shall arrange to prepare agenda notes and place the case before the Head Office Approval Committee (HOAC) for all units (Small and Medium enterprise, Large, Anchor and the delay condone cases). After obtaining approval from the HOAC, the proposals of Large, Anchor and the delay condone cases shall place before the State Level Project Implementation Committee (SLPIC) for approval and sanction of incentives to the applicant unit, if the proposal is in order in all aspects.
- ii. Physical verification if found necessary may also be carried out by the officers of the Head office to ensure that the claim is in order in all aspects. Post approval from the committee (HOAC/SLPIC), Head Office should issue that the sanction order sanctioning the incentives is issued to the eligible unit or otherwise, issue a rejection letter indicating the reason for such rejection.
- iii. A model sanction order is given at Annexure B. However, the release of the sanctioned assistance shall be made either in full or part by part, subject to availability of funds.

5) Component wise Operational Procedures

A. Credit Linked Capital Subsidy

a) Eligibility:

- i. All the new/ expansion/ diversification/ modernisation Textile and Garment units in which investment has been made on or after November 4, 2019 are eligible to claim subsidy under this component. Credit linked Capital Subsidy is available to those enterprises availing a minimum of 50% term loans on eligible fixed assets from Financial Institution/Banks.
- ii. Only the units to which term loan has been sanctioned by the financial institution (KSFC, SIDBI, IDBI. etc.) or Banks registered under RBI norms are eligible to claim subsidy under this component.

b) Procedure for filing claim:

- i. The eligible Textile and Garment units should file the application online or offline as stated in the Department website. The application should be filed as prescribed above with the district level officer.
- ii. Considering the fact that the banks or financial institutions would have sanctioned the loan to the units after conducting appropriate due diligence like verifying the legal documents and examining the proposals in detail with reference to location of industry, NA converted land, sanction of electric power, approval of building plan, approval of factories and boilers, pollution control board & other statutory requirements only the following documents are prescribed to be obtained for sanction of Credit Linked Capital Subsidy.
 - a) Application in the prescribed form (in duplicate) – (Common Application Form A if registered)

- b) Copy of Entrepreneur Memorandum from DIC/ MSME Certificate (Udyog Aadhar).
 - c) Detailed Project Report
 - d) Copy of Land and Power related documents viz. (Katha Extract, NA conversion, Power Sanction order, Land Allotment letter, possession letter).
 - e) Applicant Declaration as per Annexure 1
 - f) Statement of Fixed Assets in the prescribed format certified by the Unit – (Annexure 2)
 - g) Investment Certificate issued by the Bank or financial institution – (Annexure 3)
 - h) Copies of receipts / bills / vouchers etc. in respect of the payments made towards investment.
 - i) Copy of the loan sanction order of the concerned bank/ financial institution.
 - j) Government approved/ registered Engineers / Architect’s Certificate in the prescribed format regarding investment made on Construction of Building – (Annexure 5)
 - k) Investment Certificate in the prescribed format issued by Chartered Accountant – (Annexure 6)
 - l) Certificate from Bank / FI stating Loan details in the prescribed format – (Annexure 7)
 - m) Copy of First Sale Invoice
 - n) Form of declaration regarding employment of local persons – (Annexure 9)
 - o) Copy of registered partnership deed / Memorandum and Articles of Association/ byelaws
 - p) Copy of Caste certificates in respect of SC/ST/Minority and appropriate certificate/ documents in respect of physically challenged/ Ex-servicemen entrepreneurs duly signed by the Competent Authority
 - q) Recommendation from District Officers and Division Officers (Annexure 11)
 - r) Any other document requested by the Department needs to be submitted by the project proponent.
- c) Scrutiny of application:**
- i. The machineries installed in the unit have to be verified with reference to the list furnished by the Bank/ Financial institutions and value indicated in the investment Certificate has to be accepted.
 - ii. Land has to be considered for valuation only if it is purchased newly for setting up of Textile/Garment Unit and existing/own land should not be considered for valuation of land.
 - iii. Value of the building has to be accepted as certified by the Bank/ Financial institutions including all Fixed Assets as defined in the Project Cost.
 - iv. Any other investment directly made by the unit on eligible items, which are not certified by the Bank/ Financial institutions or other development corporations have to be considered on obtaining the bills and vouchers and CA certificate.

- v. Investments made on the development of land and vehicles should not be considered for computing the eligibility.
- vi. Any necessary information left out by the unit while filing the application, it has to be obtained at the time of inspection, so that the delay on correspondence could be avoided.

B. Interest Subsidy

a) Eligibility:

- i. Large units, which have claimed the Credit Linked Capital subsidy under clause (A) above, are eligible to claim the interest subsidy reimbursement under this component.
- ii. Only the units to which term loan has been sanctioned by the financial institution (KSFC, SIDBI, IDBI. etc.,) or Banks registered under RBI norms are eligible to claim subsidy under this component.
- iii. From the date of 1st release of term loan till the date of completion of five years

b) Procedure for filing claim:

- i. The eligible Textile and Garment units should file the application online or offline as stated in the Department website. The application should be filed as prescribed above with the district level officer.
- ii. Considering the fact that the banks or financial institutions would have sanctioned the loan to the units after conducting appropriate due diligence like verifying the legal documents and examining the proposals in detail with reference to location of industry, NA converted land, sanction of electric power, approval of building plan, approval of factories and boilers, pollution control board & other statutory requirements only the following documents are prescribed to be obtained for sanction of Interest Subsidy Reimbursement.
 - a) Application in the prescribed form (in duplicate) – (Form – 2 of Common Application Form)
 - b) Term Loan Sanction Letter issued by Bank / FI
 - c) Investment Certificate in the prescribed form from Bank/ FI– (Annexure 3)
 - d) Loan Certificate from Bank / FI stating Loan details in the prescribed form (Annexure 7)
 - e) Certification from the Bank / FI indicating that Interest Obligations are met on time as per agreed terms – (Annexure 8)
 - f) Copy of First Sale Invoice
 - g) Form of Declaration regarding employment of local persons in new unit / after expansion, diversification and modernization – (Annexure 9)
 - h) Recommendation from District Officers and Division Officers (Annexure 11)
 - i) Any other document requested by the Department needs to be submitted by the project proponent

c) Scrutiny of application:

- i. The Investment Certificate issued by the Bank / Financial Institution should be verified with reference to value indicated in the Investment Certificate and has to be accepted.
- ii. The Certificate issued by the Bank / Financial Institution indicating that interest obligations are being met on time by the unit would be an important determinant factor for admitting the claim. Hence the certificate authenticity should be verified and has to be accepted.
- iii. Other documents mentioned may be collected and verified for authenticity and accepted before recommending the case to the head office.
- iv. Any necessary information left out by the unit while filing the application, it has to be obtained at the time of inspection, so that the delay on correspondence could be avoided.

C. Stamp Duty Exemption and Concessional Registration Charges**a) Eligibility for Availing Stamp Duty Exemption and Concessional Registration Charges**
Exemption of stamp duty and concessional registration charges is admissible with respect to:

- i. Execution of Lease, Lease-cum-sale and Sale deeds in respect of industrial land /plots allotted.
- ii. Execution of Lease Deeds in case of industrial sheds / plots taken on Lease.
- iii. Loan and credit deeds, including security documents such as mortgage deed, pledge deed etc., executed for availing long term funds from banks / FIs and other agencies of GOK/GOI.
- iv. Land purchased under Section 109 of KLR Act.
- v. Stamp duty exemption and concessional registration charges will be as per the issue of enabling notifications by Revenue Department.

b) Procedure for filing claim:

The eligible Textile & Garment Units shall file the application with the district officer of District along with the following documents:

- a) Application in the prescribed format – (Common Application Form –A)
- b) Applicant Declaration as per Annexure 1
- c) Attested copy of the project report duly signed by the promoter
- d) Attested copy of partnership deed/Memorandum and Articles of Association/Bye-laws
- e) Attested copy of IEM acknowledgment part-I or part II or MSME (Udyog Aadhaar) certificate
- f) Attested copy of the DLSWCC/SLSWCCC/SHLCC approval obtained by the unit/copy of government order, if issued.
- g) Attested copy of shed /land allotment order/possession certificate
- h) Attested copy of unregistered lease deed/lease-cum-sale deed
- i) Form of declaration regarding employment of local person in Annexure 9- in case of existing unit.

- j) Attested copy of approval order/permission obtained from revenue department under section 109 of KLR Act for purchase of land.
- k) Details of existing investment in case of Expansion/Modernisation/Diversification.
- l) Recommendation from District Officers and Division Officers (Annexure 11)
- m) Any other document requested by the Department needs to be submitted by the project proponent.

c) Scrutiny of application:

- i. The concerned office after verification of eligibility of the enterprise has to issue the Stamp Duty Exemption & Concessional Registration Charges certificate to the enterprise in accordance with the Revenue Department notification No. ಕಂಇ/66/ಮುನೋಮು dated 08.01.2020 and in prescribed format as in Form 3 (Format for Issue of Stamp Duty Exemption and Concessional Registration Charges Certificate, Annexure C) Format for Issue of Stamp Duty Exemption and Concessional Registration Charges Certificate (Land Documents) in respect of registration of Land documents and in Annexure D (Format for Issue of Stamp Duty Exemption and Concessional Registration Charges Certificate (Loan Documents) in respect of loan documents.
- ii. Any necessary information left out by the unit while filing the application, may be obtained at the time of inspection, so that the delay on correspondence could be avoided.

D. Financial Assistance for Power Subsidy

a) Eligibility

Financial assistance in the form of power subsidy will be made available to entrepreneurs setting up of new textiles (MSME and Large) and garmenting (Micro and Small) units in the State.

b) Procedure for filing claim:

The eligible units should file the application online or offline as stated in the Department website. The application should be filed with the district officer of District along with the following documents:

- i. Application in the prescribed format – (Common Application Form A)
- ii. Power Subsidy Application Form No. 4
- iii. Copy of the Entrepreneur Memorandum/MSME certificate (Udyog Aadhar).
- iv. Applicant Declaration as per Annexure 1
- v. Copy of the power sanction letter or power connection letter.
- vi. Copy of bills, receipts, vouchers in respect of cost incurred towards power utilized.
- vii. Copy of rent / lease deed as the case may be.
- viii. Copy of First Sale Invoice
- ix. Form of Declaration regarding employment of local persons in new unit / after expansion, diversification and modernization – (Annexure 9)
- x. Recommendation from District Officers and Division Officers (Annexure 11)
- xi. Any other document requested by the Department needs to be submitted by the project proponent

c) Scrutiny of application:

- i. The district officers shall collect the Common Application Form duly filled with required documents and have the requisite details verified by conducting a detailed inspection.
- ii. After verification of the proposal the district officer shall send the proposal to the Division Office with his/her inspection report in the format given at Annexure A and specific recommendations with all duly attested relevant documents.
- iii. Upon complete verification of the application and documents, it has to sent to the Head Office through Division Office for processing, with recommendation.

E. Wage Subsidy**a) Eligibility**

- i. Financial assistance in the form of wage subsidy will be available for new garment enterprises by giving monthly wage subsidy for generating new employment for a period of 5 years where minimum employment is 200 person or above for Medium Enterprise and 500 person or above for Large Enterprise
- ii. Wage paid must be according to Minimum Wages Act (YEAR)
- iii. Copy of ESI/EPF paid Challan receipt- Certified by District Officer

b) Procedure for filing claim:

The eligible Garment units should file the application online or offline as stated in the Department website. The application should be filed with the district officer of District along with the following documents:

- i. Application in the prescribed format – (Common Application A)
- ii. Wage Subsidy Application Form-5
- iii. Copy of Wage paid Details
- iv. Applicant Declaration as per Annexure 1
- v. Copy of First Sale Invoice
- vi. Employers Accounts Statement pertaining to ESI/EPF paid for the said time period.
- vii. Before claiming Wage Subsidy, the Project Proponent must obtain no due certificate with regard to ESI/EPF from the concerned District Office.
- viii. Enclosed certificate from Auditor confirming the Details of employees recruited during the year viz: Name of Employee, Employee Code, Gender, ESI/EPF Amount Paid
- ix. Account Statement from the Employer Login for the ESI/EPF amount paid for each employee during the year.
- x. Form of Declaration regarding employment of local persons in new unit / after expansion, diversification and modernization – (Annexure 9)
- xi. Recommendation from District Officers and Division Officers (Annexure 11)

xii. Any other document requested by the Department needs to be submitted by the project proponent.

c) Scrutiny of application:

- a) The district officers shall collect the Common Application Form duly filled with required documents and have the requisite details verified by conducting a detailed inspection regarding minimum wages paid by the Project Proponent to the employees.
- b) After verification of the proposal the district officer shall send the proposal to the Division Office with his/her inspection report in the format given at Annexure A and specific recommendations with all duly attested relevant documents.
- c) Upon complete verification of the application and documents, it has to sent to the Head Office through Division Office for processing, with recommendation.

F. Reimbursement of Employees State Insurance / Employees Provident Fund

a) Eligibility

Financial assistance in the form of Reimbursement of Employees State Insurance / Employees Provident Fund is available for Textile and Garment MSME units. The reimbursement would be made on actual payments made by the entrepreneurs as per the invoiced record.

b) Procedure for filing claim:

The eligible Textile and Garment units (MSMEs) should file the application online or offline as stated in the Department website. The application should be filed with the district officer of District along with the following documents:

- i. Application in the prescribed format – (Form–6 of Common Application Form)
- ii. Applicant Declaration as per Annexure 1
- iii. Copy of ESI/EPF paid Challan receipt- Certified by District Officer
- iv. Copy of First Sale Invoice
- v. Salary Paid Details
- vi. Form of Declaration regarding employment of local persons in new unit / after expansion, diversification and modernization – (Annexure 9)
- vii. Recommendation from District Officers and Division Officers (Annexure 11)
- viii. Any other document requested by the Department needs to be submitted by the project proponent.

c) Scrutiny of application:

- a) The district officers shall collect the Common Application Form duly filled with required documents and have the requisite details verified by conducting a detailed inspection of the documentary evidence indicating Payment of ESI and EPF to respective Authorities
- b) After verification of the proposal the district officer shall send the proposal to the Division Office with his/her inspection report in the format given at Annexure A and specific recommendations with all duly attested relevant documents.

- c) Upon complete verification of the application and documents, it has to sent to the Head Office through Division Office for processing, with recommendation.

G. Financial Assistance for Establishment of Common Infrastructure for Green Field Textile Parks / SITP approved projects

a) Eligibility

Financial assistance in the form of development subsidy is available on the investment made by Individuals/SPVs formed by user industry / units / associations in the textile and garmenting sector on creating basic infrastructure for development of the Textile parks in not less than 15 acres of land.

b) Procedure for filing claim:

The Project Individual/SPV shall file the application online or offline as stated in the Department website. The application should be filed with the district officer of District along with the following documents:

- i. Application in the prescribed format – (Common Application Form-B)
- ii. Application Form-8
- iii. Detailed Project Report
- iv. SPV formation documents (Copy of Certificate of Incorporation, Articles of Association)
- v. Applicant Declaration as per Annexure-1
- vi. Copy of Agreement with Stakeholders – Share Subscription Agreement
- vii. Clearance from Local Authority
- viii. Land registration and Land Use documents
- ix. Term Loan Sanction letter from Bank
- x. Copy of Approval letter from Government of India, if any
- xi. Copy of documents (Receipts, Bills, Vouchers etc.) indicating the Payments towards Components for setting up Common Infrastructure for Greenfield Textile Parks / Specific Textile Zones
- xii. Recommendation from District Officers and Division Officers (Annexure 11)
- xiii. Any other document requested by the Department needs to be submitted by the project proponent

c) Scrutiny of application:

- a) The district officers shall scrutinise the required documents, physical verification of land and forward it to division Office for processing.
- b) After scrutinising the proposal and physical verification by Division officer and forward the proposal with recommendation to Head Office
- c) After scrutinising the proposal at Head Office the same shall be placed before the HOAC for approval of the Project.

- d) After getting approval from HOAC the proposal shall be placed before the SLPIC for approval of the Project
- e) Any necessary information left out by the unit while filing the application, it has to be obtained at the time of inspection, so that the delay on correspondence could be avoided.

d) Release of Subsidy:

The subsidy would be released as per the following schedule by the Department of Handlooms & Textiles, Government of Karnataka for the approved Projects

i. 1st Instalment – 30% shall be released in 2 parts as follows:

- a) First 15% of the 1st instalment on completing the following milestones:
 - Establishment of Individual/SPV and submission of Memorandum of Articles and Association
 - Identified land to be in complete possession of Individual/SPV and to be evidenced through adequate documentation
 - Execution of Shareholders Agreement with all members
 - Establishment of Escrow Account in a Bank
 - Issuance of shares by SPV to members in proportion of area allocable to them
 - Inclusion of one representative of Department of Handlooms & Textiles and on Board of Directors
 - DPR duly prepared, validated by Department of Handlooms & Textiles and approved by SLPIC

ii. Second 15% of the 1st instalment on fulfilling the following criteria:

- Submission on Utilization Certificate for 75% of the previous instalment disbursed
- Furnishing details of equity contribution made by all members
- Term Loan sanction advise and Agreements for securing loan assistance, in case SPV is borrowing
- Award of contracts worth at least 30% of the total Project Cost, excluding land cost

iii. 2nd Instalment – 30% shall be released on fulfilling the following criteria:

- Submission on Utilization Certificate for 75% of the 1st instalment disbursed
- After the Individual/SPV has raised and incurred proportionate expenditure (1.5 times the GoK share released).

iv. 3rd Instalment – 30% shall be released on fulfilling the following criteria:

- Submission on Utilization Certificate for 75% of the 2nd instalment disbursed
- After the SPV has raised and incurred proportionate expenditure (1.5 times the GoK share released)

v. 4th Instalment – 10% shall be released on fulfilling the following criteria:

- Submission on Utilization Certificate for 75% of the 3rd instalment disbursed.
- After the Individual/SPV has raised and incurred proportionate expenditure (1.5 times the GoK share released)
- After successful completion of the Project and atleast 25% of the planned units commencing production in the Park

H. Financial Assistance for Establishment of Common Infrastructure in Brown Cluster Brownfield / Common Effluent Treatment Plants and Hazardous Waste Disposal Facility**a) Eligibility**

Financial assistance in the form of development subsidy is available on the investment made by Individuals/SPVs formed by user industry / units / associations for developing common infrastructure such as CETP / STP / Any other common infrastructure, in existing industrial estates having a minimum of 5 textile units.

b) Procedure for filing claim:

The Project Individual/SPV shall file the application online or offline as stated in the Department website. The application should also be filed with the district officer of District along with the following documents:

- i. Application in the prescribed format – (Form-9 for Brownfield Parks, Form-10 for CETP and Hazardous Waste Disposal Facility of Common Application Form - B)
- ii. Detailed Project Report
- iii. Applicant Declaration as per Annexure 1
- iv. Individual/SPV formation documents (Copy of Certificate of Incorporation, Articles of Association)
- v. Copy of Agreement with Stakeholders – Share Subscription Agreement
- vi. Copy of Approval letter from Government of India, if any
- vii. Clearances from Local Authority
- viii. Land Registration and Land Use documents
- ix. Term Loan Sanction letter from Bank
- x. Copy of documents (Receipts, Bills, Vouchers etc.) indicating the Payments towards Components for setting up Common Infrastructure for Brownfield Cluster
- xi. Recommendation from District Officers and Division Officers (Annexure 11)
- xii. Any other document requested by the Department needs to be submitted by the project proponent

c) Scrutiny of application:

- i. The district officers shall scrutinise the required documents, physical verification of land and forward it to Divisional Office for processing.
- ii. After scrutinising the proposal and physical verification by Division officer and forward the proposal with recommendation to Head Office
- iii. After scrutinising the proposal at Head Office the same shall be placed before the HOAC for approval of the Project
- iv. After getting approval from HOAC the proposal shall be placed before the SLPIC for approval of the Project
- v. Any necessary information left out by the unit while filing the application, it has to obtained at the time of inspection, so that the delay on correspondence could be avoided.

d) Release of Subsidy:

The subsidy would be released as per the following schedule by the Department of Handlooms & Textiles, Government of Karnataka for the approved Projects.

- i. 1st Instalment – 30% shall be released in 2 parts as follows:
 - a) First 15% of the 1st instalment on completing the following milestones:
 - Establishment of Individual/SPV and submission of Memorandum of Articles and Association.
 - Identified land to be in complete possession of Individual/SPV and to be evidenced through adequate documentation.
 - Execution of Shareholders Agreement with all members
 - Establishment of Escrow Account in a Bank.
 - Issuance of shares by SPV to members in proportion of area allocable to them.
 - Inclusion of one representative from Department of Handlooms & Textiles on Board of Directors.
 - DPR duly prepared, validated by Department of Handlooms & Textiles and approved by SLPIC.
 - b) Second 15% of the 1st instalment on fulfilling the following criteria:
 - Submission on Utilization Certificate for 75% of the previous instalment disbursed.
 - Furnishing details of equity contribution made by all members.
 - Term Loan sanction advice and Agreements for securing loan assistance, in case Individual/SPV is borrowing.
 - Award of contracts / equipment procurement contracts worth at least 30% of the total Project Cost, excluding land cost.

- ii. 2nd Instalment – 30% shall be released on fulfilling the following criteria:
 - Submission on Utilization Certificate for 75% of the 1st instalment disbursed.
 - After the Individual/SPV has raised and incurred proportionate expenditure (1.5 times the GoK share released).
- iii. 3rd Instalment – 30% shall be released on fulfilling the following criteria:
 - Submission on Utilization Certificate for 75% of the 2nd instalment disbursed.
 - After the Individual/SPV has raised and incurred proportionate expenditure (1.5 times the GoK share released).
- iv. **4th Instalment – 10% shall be released on fulfilling the following criteria:**
 - Submission on Utilization Certificate for 75% of the 3rd instalment disbursed.
 - After the Individual/SPV has raised and incurred proportionate expenditure (1.5 times the GoK share released).
 - After successful completion of the Project and commencement of commercial operations by the facility created in the respective cluster.

I. Financial Assistance for Establishment of Mega Projects

a) Eligibility

Financial assistance in the form of basket of incentives will be made available on the investment made by Project Proponents in Mega Projects. For textile units with an investment in fixed assets above INR 300 crore generating minimum employment of 350 persons for the first INR 300 crore and additional 75 employment for every additional investment of INR 100 crore proportionately shall be classified as mega enterprise. For Garment units with an investment in fixed assets above INR 200 crore generating minimum employment of 3000 persons for the first INR 200 crore and additional 1000 employment for every additional investment of INR 100 crore proportionately shall be classified as mega enterprise.

b) Procedure for filing claim:

The eligible Textile and Garment units should file the application online or offline as stated in the Department website. The application should be filed with the district officer of District along with the Common Application Form – C and other relevant documents as prescribed for individual units.

J. Financial Assistance for Capacity Building Support

a) Eligibility

Financial assistance will be provided to Individual/Entrepreneurs for building their internal capacity. In case of Market Development & Branding, Design Development & Product diversification, a group of minimum 5 entrepreneurs or an SPV/Co-operative Society / Industry Association developing textile projects will be supported.

b) Procedure for filing claim:

The Project Proponent shall file the application with the District Officer of Department along with the following documents:

- i. Application in the prescribed format – (Form-11 of Common Application Form-B)
- ii. Copy of the Entrepreneur Memorandum from DIC/ MSME Certificate (Udyog Aadhar).
- iii. Applicant Declaration as per Annexure 1
- iv. A brief proposal by the proponents for undertaking the respective Capacity Building activity (as with the expected outcome)
- v. Copies of the documents indicating cost incurred various Capacity Building activities.
- vi. Recommendation from District Officers and Division Officers (Annexure 11)
- vii. Any other document requested by the Department needs to be submitted by the project proponent

c) Scrutiny of application:

- i. The district officers shall collect the Common Application Form duly filled with required documents and have the requisite details verified by conducting a detailed inspection and send the proposal to Divisional Office with proper recommendation.
- ii. Upon complete verification of the application and documents, it may be sent to the Head Office for processing, with recommendation
- iii. The district officers shall scrutinise the required documents, physical verification of land and forward it to Divisional Office for processing.
- iv. After scrutinising the proposal and physical verification by Division officer and forward the proposal with recommendation to Head Office
- v. After scrutinising the proposal at Head Office the same shall be placed before the HOAC for approval of the Project
- vi. After getting approval from HOAC the proposal shall be placed before the SLPIC for approval of the Project
- vii. Any necessary information left out by the unit while filing the application, it has to obtained at the time of inspection, so that the delay on correspondence could be avoided.

d) Release of Subsidy:

The subsidy would be released only after the said capacity building activities have been undertaken by the project proponents, and in one tranche subject to documents submitted being in order

K. Financial Assistance for Human Resources Development and Skill Up-gradation:**a) Eligibility**

Financial assistance will be provided for Human Resources Development and Skill Up-gradation as below:

- I. Up-gradation of Textile Infrastructure and Funding support: will be provided to reputed institutions, who are into the academics/ skill development in the textile value chain, for up-gradation of training facilities in the campus. Up-to INR 1 crore funding support will be provided to the institutions on the basis of approved DPR which should justify the textile infrastructure up-gradation. Three institutions will be supported for the textile infrastructure up-gradation, during the policy period.
- ii. Strengthening of Existing Institutes / Skill Development Centres (SDCs): The Department of Handloom and Textile has funded 144 Skill Development Centres and 168 private training centres and has trained 1,65,200 personnel till date. Funding interventions by Department of Handlooms & Textiles would include support towards training cost and would be as follows:
 - ◆ In case training proponents have the requisite infrastructure and the capacity to train and place beneficiaries in the textile and apparel sector, they would be supported towards the training cost. If the infrastructure has been created through the funding support from Department of Handlooms and Textiles, the support towards training cost would be INR 9500 for SDCs and INR 11000 for Private centres per beneficiary for 45 days. The detailed segregation of the training cost would be as follows:
 - Training Beneficiary Stipend- INR 3,500
 - Support towards Raw Materials- INR 1,000
 - Institutional Fee Support- INR 5,000 for SDCs and INR 6,500 for private training centres.
 - ◆ Any modifications to this can be decided by the HLEC.
- iii. Support to New Project Implementation Agencies: In case large enterprises have the requisite infrastructure and the capacity to train and place beneficiaries in the textile and apparel sector, they would be supported towards the training cost, subject to appropriate due diligence. In this case, the support shall be INR 11,000 per beneficiary.
- iv. Funding Milestones: The grant support from the Government of Karnataka for the training program will be based on two milestones:
 - ◆ The First milestone will be completion of training program- 100% stipend to the beneficiary and 50% of the eligible fund will be made to the Training Centres on achieving the first milestone.
 - ◆ The Second milestone will be on completion of 60 days, post placement of beneficiary: Remaining 50% of the eligible payment will be made to the Training Centres on achieving the second milestone.
- v. Placement Criteria: All training programs will be linked to the industry requirement to ensure placements. A minimum of 80% of placement to be achieved by the PIAs / Institutes.

b) Procedure for filing claim:

The Unit/ NGO/ Institute shall file the application with the District Officer of Departments prescribed in Form 12 of Common Application Form A along with the relevant supporting documents mentioned in the Form-12.

Note: Department of Handlooms and Textiles has to commence the training programs only after the approval of the Government and sufficient funds is earmarked for training programs by the Government under Handlooms and Textiles budget. Also the Department of Handlooms and Textiles should consult Skill Development, Entrepreneurship and Livelihood Department for funds for conducting training programs in Textile and Garment Sector.

c) Scrutiny of application:

- i. The district officers shall collect the Common Application Form duly filled with required documents and have the requisite details verified by conducting a detailed inspection and send the proposal to Divisional Office with proper recommendation.
- ii. Upon complete verification of the application and documents, it may be sent to the Head Office for processing, with recommendation
- iii. The district officers shall scrutinise the required documents, physical verification of building and forward it to Divisional Office for processing.
- iv. After scrutinising the proposal and physical verification by Division officer and forward the proposal with recommendation to Head Office.
- v. After scrutinising the proposal at Head Office the same shall be placed before the HOAC for approval of the Project
- vi. After getting approval from HOAC the proposal shall be placed before the SLPIC if necessary.
- vii. Any necessary information left out by the unit while filing the application, may be obtained at the time of inspection, so that the delay on correspondence could be avoided.

d) Release of Subsidy:

The subsidy would be released only after the up-gradation of textile infrastructure have been undertaken by the project proponents, and in one tranche subject to documents submitted being in order.

However, the grant support from the Government of Karnataka for Existing Institutes/ Skill Development Centres and New Project Implementation Agencies the funding milestones will be as mentioned below.

- i. The First milestone will be completion of training program- 100% stipend to the beneficiary and 50% of the eligible fund will be made to the Training Centres on achieving the first milestone.

The Second milestone will be on completion of 60 days, post placement of beneficiary: Remaining 50% of the eligible payment will be made to the Training Centres on achieving the second milestone

L. Administration of the Policy

The following committees would ensure the effective implementation of this policy:

i. A High-Level Empowered Committee (HLEC): set up under the Chairmanship of the Minister for Textiles, Govt. of Karnataka. Commissioner for Textile Development and Director of Handlooms and Textiles is the Member Secretary/Convener of the Committee. The Committee will comprise of representatives of the related Departments of the Government of Karnataka, R&D institutions and Industry Associations. HLEC is responsible for taking necessary decisions to implement the Policy and for monitoring the projects under the policy.

The HLEC periodically reviews the policy implementation and also carry out reallocation of funds across various interventions, depending on the demand from the industry. It helps in ensuring complete utilization and providing advisory inputs to the State Level Project Implementation Committee (SLPIC) for effective implementation of the policy.

ii. A State Level Project Implementation Committee (SLPIC): has been set up under the Chairmanship of the ACS/Principal Secretary/Secretary to Government, Commerce and Industries Department, Govt. of Karnataka. Commissioner for Textile Development and Director of Handlooms and Textiles is the Member Secretary/Convener of the Committee. The Committee comprises of representatives of the related Departments of the Government of Karnataka, R&D institutions and Industry Associations. SLPIC is responsible for development of detailed operational procedures for implementation of the policy, sanction and monitoring of the incentives for the projects under the policy. All units which come under Large and Anchor enterprises and the delay condone, the approval and sanctioning of the projects will be done by the SLPIC.

iii. A Head Office Approval Committee (HOAC): will be set up under the Chairmanship of the Commissioner for Textile Development and Director of Handlooms and Textile. Joint Director, Handlooms and Textile shall be the Convener of the Committee. The Committee shall comprise of representatives of the related Departments of the Government of Karnataka such as BESCOM, KSPCB, DIC, KUM etc. Banks, R&D Institutions and Industry Association. HOAC shall examine the various investment proposals for mega projects, Green Field textile parks, Brown Field textile parks, establishment of textile industries in areas earmarked as Backward Areas. The proposals along with suitable recommendations shall be placed before the State Level Project Implementation Committee (SLPIC) for approval. All units which come under Small and Medium enterprises, the approval and sanctioning of projects will be done by the HOAC.

iv. District Office Approval Committee (DOAC): will be setup under the Chairmanship of Divisional Joint Director, District incharge (AD/DD) of the concerned district shall be the convener of the Committee. The Committee shall comprise of representatives from District Industries Center, ESCOM, Lead District Manager, and KSPCB Officer. The Committee would have power of sanctioning and approval for micro enterprise.

v. SLPIC shall be the authority to interpret the policy measures, incentives and concessions detailed in this policy (including those in previous policies) and its decision shall be final.

vi. Any clarifications / changes required for the components in the Operational Guidelines / Manual, SLPIC shall be the final authority to give such clarification and make changes.

vii. All the incentives & concessions extended under New Textile & Garment Policy 2019-2024 have to be brought under SAKALA and online applications have to be developed by the Commissioner for Textile Development and Director of Handlooms & Textiles.

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Annexure A: Inspection Report Format

Inspection Report of Officer in - Charge of the District Viz, Deputy Director / Assistant Director,
Department Handlooms and Textiles

Sl. No	Component	Particulars	
1	Name and address of the unit		
2	Location of the unit	Zone-1/Zone 2/ Zone 3/ Zone 4	
3	Constitution (with name of Directors/partners)		
4	Whether new unit or / expansion /modernization/ diversification of an existing unit.		
5	Registration No. and Date		
6	In case of new industrial unit the date of commencement of production		
7	In case of expansion, actual date of Commencement of production of existing Industrial unit and date of completion of Expansion / modernization / diversification		
8	Item manufactured by the unit		
9	Size of the unit		
10	Project Cost (in Rs.) (Please indicate item wise details)		
a	Land		
B	Building		
c	Plant & Machinery		
d	Others		
e	Working Capital Margin		
f	Total		
11	Means of Finance	As per Project Appraisal	Actual Investment
a	Term Loan from Bank		
b	Own Finance		
c	Others (Please Specify)		
	Total		

12	Details of fixed capital investment by the Enterprise	Details of Capital investment made by the unit		Investment accepted by the officer in-charge	
a	Land Cost				
b	Building				
c	Plant & Machinery				
d	Other miscellaneous fixed assets (please specify)				
	Total				
13	Name of the Lending Institution				
14	Date and amount of Loan Sanction				
15	Date of 1st Release				
16	Period during which the investment shown in col 11 above is made (please specify the investment made in different periods)				
17	Employment Provided	Original (in case of new units)		Additional (in case of expansion units)	
		Total	Local	Total	Local
a	Managerial				
b	Supervisor/Tech. Skilled				
c	Semi-Skilled				
d	Others				
	Total				
	Percentage of local employment in the unit				
18	Amount of Subsidy recommended				
19	General remarks/ recommendations (a brief report on working of the unit) a. Infrastructure b. Plant & Machinery c. Others				

Place:
Date:

Name and signature of the
officer with designation

Government of Karnataka
Department of Handlooms and Textile
Annexure B: Model Credit Linked Capital Subsidy Sanction Order

SANCTION ORDER

SUB: Sanction of Credit Linked Capital Subsidy to M/s _____

REF: Your application for Credit Linked Capital Subsidy received2.

GO _____ Dated _____

We are pleased to inform you that the SLPIC/HOAC in it's meeting held on..... has sanctioned subsidy of Rs..... (Rupees..... only) to your unit aton the basis of the investment made by your unit, the State Level Project Implementation Committee has accepted the investment as detailed below:

(a) Land	INR
(b) Factory Building	INR
(c) Infrastructure	INR
(d) Plant & Machinery	INR
(e) Other Productive Assets	INR
Total	INR

Accordingly, the incentives that your unit will be eligible for is as shown in the table below:

Sl. No.	Particular	Amount
(i)	Credit Linked Capital Subsidy	INR
(ii)	Interest Subsidy	INR
(iii)	Wage Subsidy	INR
(iv)	Reimbursement of ESI/EPF	INR
(v)	Power Subsidy	INR
(vi)	Reimbursement of Capacity Building Support – Standards & Compliances	INR
	Total	INR

You shall have to claim the amount sanctioned above on Payee's receipt duly countersigned by the Deputy Director / Assistant Director of Handlooms & Textiles,.....After executing an agreement, a draft of which is enclosed to this sanction order. The original agreement should be on stamp paper of INR.....The agreement should be executed by

- (a) The proprietor in case of proprietor concern.
- (b) By one or more directors duly authorized by the board of directors of the company. The execution of the agreement should be under the common seal of the company.

By all the partners in case of the partnership concern. However, if anyone of the partner holds a general power of attorney, he may execute the agreement on behalf of the remaining partners and furnish the certified true copy of the power of attorney. When the agreement is executed by a holder of general power of attorney, a certificate signed by all the partners on behalf of the firm to the effect that the general power of attorney is in force and not revoked as on the date of execution of the agreement, should be furnished.

Erasures, if any, should be properly attested and no blanks should be left in the agreement form.

The above agreement should be executed in the presence of officers of Handloom & Textile Department.

The Sanction of this Credit Linked Capital Subsidy is subject to following Conditions

- (a) If the State Government is satisfied that the credit linked capital subsidy has been obtained by mis-representation of the essential facts, furnishing of false information or if the unit goes out of production within one year after receipt of subsidy, the State Government shall have the right to claim refund of the subsidy of Rs.Sanctioned, together with interest as the State Government may charge.
- (b) Once the unit receives the grant, the grantee shall not to change the location of the whole or any part of the industrial unit or effect any contraction or disposal of a part of its total fixed capital investment within a period of five years from Commercial Production.
- (c) In the event of the subsidy being sanctioned, and if found at a later date that the subsidy is not actually due, the grantee shall refund to the Government such portion or whole amount determined by the Commissioner for Textile Development and Director Handlooms & Textile. In the event of the grantee failing to refund such amount, the same shall be recovered as arrears of land revenue.
- (d) Where the industrial unit goes out of production or remains closed without production activities within one year from the date of receipt of subsidy except in case where the unit remains out of production for short period extending not more than six months due to reasons beyond its control, such as shortage of raw materials, power. etc., the grantee shall refund to Government the entire subsidy received. If the unit fails to refund the subsidy amount the same shall be recovered as arrears of land revenue.
- (e) The subsidy sanctioned herein is in the nature of "Grant-in-Aid" and shall not be construed as a "Contract" with Government of Karnataka. The Grantee shall not exercise his right of privities of contract in the matter of release of subsidy by the Government of Karnataka, who shall release the subsidy amount as and when the grantee is eligible for the same, in such proportions and instalments as the Government may regulate
- (f) And any other conditions that Government of Karnataka might come out with from time to time.

Divisional Joint Director / Commissioner for Textile Department
and Director Handlooms & Textiles

Government of Karnataka
Department of Handlooms and Textile

Annexure C: Model Stamp Duty Exemption Certificate for Registration of Land documents

Certificate

Subject: Format for Issue of Stamp Duty Exemption and Concessional Registration Charges (**Land Documents**) certificate to M/s. _____ reg.

Reference: 1. Govt. Order No. _____ dated: _____

2. Revenue Dept. Notification No. _____ dated: _____.

3. Application of the enterprise dated: _____.

This is to certify that :

1. M/s. _____ represented by Sri./Smt. _____ is a *proprietor/partner/managing director/director. It is a proposed *new/expansion/ modernization/diversification unit obtained *IEM/IL from *Govt. of Karnataka/Govt. of India vide acknowledgment No. _____ dated: _____.
2. As per Govt. No. _____ dated: _____ the enterprise is proposed to be situated in Zone----- of *Kalyana Karnataka area/Other than KalyanaKarnataka area. The enterprise is defined as *MSME/Large/Mega enterprise. The *proprietor/all partners/all directors belong to *General/SC/ST/Women/Minority/Backward Class (Category 1/2A only)/Physically Handicap/Ex-servicemen.
3. The project has been approved by *DLSWCC/SLSWCC/SHLCC in its meeting held on _____ *and Govt. Order No. _____ dated _____ is issued.
4. The enterprise is eligible for *100% Stamp duty exemption and Concessional Registration charges payable at *Re.1 for every Rs.1000/- value of *lease/lease cum sale/absolute sale agreement/deed.

Divisional Joint Director / Commissioner for Textile Department
and Director Handlooms & Textiles

To,

M/s. _____

Copy to,

1. Sub Registrar, _____ Taluk and _____ District.
2. Joint Director Handlooms and Textile,
3. DD/AD
4. Office Copy.

* Strike out whichever is not applicable

**Government of Karnataka
Department of Handlooms and Textile**

Annexure D: Model Stamp Duty Exemption Certificate for Loan Documents

Certificate

Subject:Format for Issue of Stamp Duty Exemption and Concessional Registration Charges (Loan Documents) certificate to M/s. _____ reg.

Reference: 1. Govt. Order No. _____ dated: _____

2. Revenue Dept. Notification No. _____ dated _____.

3. Application of the enterprise dated: _____.

This is to certify that:

1. M/s. _____ represented by Shri/Smt. _____ is a *proprietor / partner / managing director / director. It is a proposed *new / expansion / modernization / diversification unit obtained *IEM/IL from *Govt. of Karnataka /Govt. of India vide acknowledgment No. _____ dated: _____.
2. As per Govt. No. _____ dated: _____ the enterprise is proposed to be situated in Zone----- of *Kalyana Karnataka area/Other than Kalyana Karnataka area. The enterprise is defined as * MSME/Large/Mega enterprise. The *proprietor/all partners/all directors belong to *General/SC/ST/Women/Minority/Backward Class (Category 1/2A only)/Physically handicap/Ex- servicemen.
3. The project has been approved by *DLSWCC/SLSWCC/SHLCC in its meeting held on _____ *and Govt. Order No. _____ dated _____ is issued.
4. The enterprise has been sanctioned (mention *term loan/working capital loan/VAT loan) of Rs. _____ by (mention name of the* bank/financial institution/Government) for _____ activity.
5. The enterprise is eligible for *100%Stamp Duty Exemption and Concessional Registration charges payable at *Re.1 for every Rs. 1000/- value on loan agreement and all other documents in respect of loan sanctioned.

Divisional Joint Director / Commissioner for Textile Department
and Director Handlooms & Textiles

To,
M/s. _____

Copy to,

1. Sub Registrar, _____ Taluk and _____ District.
2. Joint Director Handlooms and Textile,
3. DD/AD
4. Office Copy.

* Strike out whichever is not applicable

Contents

Contents

I. Individual Unit Registration: Registration Form – A	01
Registration Form– A	02
II. Common Application Form – A	05
Form 1: Credit Linked Capital Subsidy	09
Form 2: Interest Subsidy for Large Enterprises	13
Form 3: Stamp Duty Exemption and Concessional Registration Charges	15
Form 4: Power Subsidy	19
Form 5: Wage Subsidy (applicable for Medium and Large Enterprises)	21
Form 6: Reimbursement of Employees State Insurance and Employees Provident for Fund MSME Enterprises	23
Form 7- Application for setting up of Effluent Treatment Plant	25
III. SPV Registration: Registration Form – B	29
IV. Common Application Form – B	32
Form 8: Application for Seeking Assistance for Common Infrastructure for Greenfield Textile Park	34
Form 9: Brownfield Cluster Development	37
Form 10: Application for Common Effluent Treatment Plant and Hazardous Waste Disposal Facility	39
Form 11: Application for Claiming Reimbursement of Capacity Building Support	41
Form 12: Application for Claiming Support of Human Resources Development & Skill Up-gradation	45
V. Mega Project Registration: Registration Form – C	49
VI. Common Application Form – C	52
Annexure 1: Declaration from Applicant	55
Annexure 2: Statement of Fixed Assets Created By the Enterprise	56
Annexure 3: Fixed Investment Certificate from the Bank / Financial Institutions	59
Annexure 4: Performa of undertaking to be executed for Credit Linked Capital Subsidy Undertaking	61
Annexure 5: Engineer’s / Architect’s Certificate	63
Annexure 6: Chartered Accountant Certificate	64
Annexure 7: Certificate from Bank / FI stating Loan details	66
Annexure 8: Certification from the Bank / FI indicating that Interest Obligations are met on time as per agreed terms	67
Annexure 9: Form of Declaration Regarding Employment of “Local Persons” (To be executed by the new / expanding industrial undertaking)	68
Annexure 10: Zone Classification for New Textile and Garment Policy Implementation 2019 – 2024	70
Annexure 11: Recommendation from District Officers	71

I. Individual Unit Registration: Registration Form – A

**For Registering Individual Units Seeking Incentives
under**

New Textile and Garment Policy – 2019-2024

**Government of Karnataka
Department of Handlooms & Textiles**

Registration Form– A

(1) Name of the Unit	:	<input type="text"/>
(2) Registered Address	:	<input type="text"/>
(3) Address of the Unit	:	<input type="text"/>
(a) City/Town	:	<input type="text"/>
(b) Postal Pin Code	:	<input type="text"/>
c) Zone (Annexure 10)	:	Zone 1 <input type="checkbox"/> Zone 2 <input type="checkbox"/> Zone 3 <input type="checkbox"/> Zone4 <input type="checkbox"/>
(4) Phone Number	:	<input type="text"/>
(5) E Mail Address	:	<input type="text"/>
(6) Contact person Name	:	<input type="text"/>
(a) Phone Number	:	<input type="text"/>
(b) E-Mail Address	:	<input type="text"/>
(7) Nature of the Unit	:	<input type="text"/>
(Spinning/Weaving/Garmenting/ Processing/ Technical Textile /Integrated Unit/Others)		
(8) Size of the Unit	:	<input type="text"/>
(9) Approximate Project Cost (in INR):		<input type="text"/>

(10) Expected Employment:

(11) Approximate Time Line for Project Completion:

(12) Current Status of the Project

.....

Authorised Signatory

For Office Use Only:

II. Common Application Form – A

Individual Units Applying for Assistance under New Textile and Garment Policy – 2019-24 for the following:

Form 1: Capital Subsidy

Form 2: Interest Subsidy

Form 3: Stamp Duty Exemption and Concessional Registration Charges

Form 4: Power Subsidy

Form 5: Wage Subsidy

Form 6: ESI/EPF

Form 7: Effluent Treatment Plant

Government of Karnataka
Department of Handlooms & Textiles
New Textile and Garment Policy 2019-2024
Common Application Form – A

- 1) Registration Number :
 (As provided by DH&T & GOK)
- 2) Name of Unit :
- 3) Registered Address of Company:
- 4) Address of the Unit :
- (a) City/Town :
- (b) Postal Pin Code :
- 5) Size of the Unit : Micro Small Medium Large Mega
- 6) Zone (Annexure 10)
- (a) New Unit : Zone 1 Zone 2 Zone 3 Zone 4
- (b) Expansion/Modernization/Diversification: Zone 1 Zone 2 Zone 3 Zone 4
- 7) Registration No. & Date:
 (As mentioned in Entrepreneur Memorandum EM)
- 8) GST Registration No. and Date:
 (Copy Enclose)
- 9) Nature of industry :
- (a) Thrust Sectors :
- (i) Spinning (ii) Integrated Unit (iii) Weaving (iv) Processing
- (v) Technical Textile
- (b) Garments
- (c) Others (specify)

- 10) Products Manufactured:
- 11) Constitution of Industry:
(Proprietary/ Partnership/
Company/Others specify)
- 12) Category of the Entrepreneur:
(SC/ST/Women/Ex-Servicemen/
Person with disabilities/Minority/General)
- 13) Is it New Industry or Existing:
Undertaken Expansion/Modernization/
Diversification
- 14) Project Cost (INR in Number)
- (a) Land :
- (b) Building :
- (c) Plant & Machinery :
- (d) Others :
- (e) Total :
- 15) Date of Commercial Production :
- 16) Name of the Term loan lending Institution / Bank / FI:
- (a) Date of Loan Sanction (dd/mm/yy):
- (b) Amount of Loan Sanctioned:
(INR in lakhs)
- 17) Employment Provided in the New Unit:
(Please furnish in the prescribed format)
- OR**
- (a) Additional Employment Created:
(Please furnish in the Prescribed
Format after Expansion/
Modernization/diversification)
- AND**
- (b) Form of Declaration Regarding Employment of “Local Persons” (**Annexure 9**)

18) Contact Details:

- (a) Name :
- (b) Phone :
- (c) Email Address :

19) Bank Account Details :

- (a) Name of the Holder :
- (b) Name of Bank & Branch :
- (c) Account Number :
- (d) IFSC Code :

Please Tick the Incentive You would like to Claim

- (1) Capital Subsidy – **Form 1** :
- (2) Interest Subsidy – **Form 2** :
- (3) Stamp Duty Exemption and Concessional Registration Charges- **Form 3**:
- (4) Reimbursement of Power Subsidy- **Form 4**:
- (5) Wage Subsidy – **Form 5** :
- (6) ESI/EPF- **Form 6** :
- (7) EPT- **Form 7** :

Note 1: Furnish the following documents (as applicable)

- (a) Copy of SLPIC / HLEC Approval if any
- (b) Copy of the Application submitted to KUM / KIADB, if any
- (c) Copy of Detailed Project Report submitted in the prescribed format
- (d) Copy of Statutory Approval received, if any
- (e) Copy of Entrepreneur Memorandum

Note 2: Furnish the following documents for existing units undertaking Expansion / Diversification / Modernization / Technology Up-Gradation

- (a) Copy of additional power sanctions letter / change in consolidated power sanction and new meter installation report, if any.
- (b) Proof of power consumption in the preceding 6 months prior to expansion / diversification / modernization.
- (c) Average 6 months unit of power consumption during the immediate 6 months after expansion / diversification / modernization supported by bills, receipts, vouchers etc.,
- (d) Copy of rent / lease deed as the case may be in case of rental / leased buildings.

➤ **Fields 1 to 19 and Annexure 1 are compulsory**

Authorised Signatory

Form 1: Credit Linked Capital Subsidy(1) Name of the Unit : (2) Address of the Unit :

(3) Zone (Annexure 10)

(a) New Unit/Expansion/Modernization/Diversification: Zone 1 Zone 2 Zone 3 Zone 4 (4) Investment on Proposed Component (in INR) :

(5) Investment Bracket :

Enterprise	Textile	Garment
Micro	INR 25 lakhs <input type="checkbox"/>	INR 25 lakhs <input type="checkbox"/>
Small	INR 25 lakhs up to INR 5 crores <input type="checkbox"/>	INR 25 lakhs up to INR 5 crores <input type="checkbox"/>
Medium	INR 5 crores up to INR 10 crores <input type="checkbox"/>	INR 5 crores up to INR 10 crores <input type="checkbox"/>
Large	Up to INR 300 Crores <input type="checkbox"/>	Up to INR 200 Crores <input type="checkbox"/>

(6) Additional Subsidy: (a) SC / ST Category (b) Persons with Disabilities (c) Minority (d) Ex-Servicemen (e) Women

(7) Special Credit Linked Subsidy

(a) Spinning (b) Integrated Unit (c) Weaving (d) Processing (e) Technical Textile (Specify) (f) Garments (g) Others (Specify)

Note: Furnish the following documents:

1. Common Application Form-A
2. Statements of the Fixed Assets in the prescribed format certified by the Unit (**Annexure 2**)
3. Investment Certificate in the prescribed form issued by the FI / Bank (**Annexure 3**)
4. Government approved/ registered Engineers / Architect's Certificate in the prescribed format regarding investment made on Construction of Building (as per current year PWD S.R. rates) (**Annexure 5**)
5. Investment Certificate in the prescribed format issued by the Chartered Accountant (**Annexure 6**)
6. Certificate from Bank / FI stating Loan Details in the prescribed format (**Annexure 7**)
7. Form of Declaration regarding employment of Local Persons (**Annexure 9**)
8. Investigation Report in the prescribed format (**Annexure A**)
9. Copy of Caste certificates in respect of SC/ST and appropriate certificate/ documents in respect of physically challenged/ Ex-servicemen entrepreneurs from the Competent Authority of Government of Karnataka
10. Detailed Project Report
11. First Sale Invoice
12. NOC from Pollution Control Board
13. Land Purchase Documents
 - i. Registration Copy
 - ii. Katha Extract
 - iii. Encumbrance Certificate
14. Land Conversion Copy
15. Copy of Rent & Lease Agreement for the period of 10 years
16. Power Sanction Letter
17. General License from Competent Authority
18. MSME Certificate (Unit registered under Textile Activity)
19. Copies of Receipts / Bills / Vouchers etc. in respect of Payments made towards Investment
20. GST Registration Certificate
21. NOC from District Industry Centre (DIC) for not claiming subsidy under Industrial Policy
22. NOC from Factories and Boilers (if applicable)

Certificate by the District Officer

I hereby certify that the particulars given by the applicant were verified by me with reference to documents furnished by the applicant and on inspection of the units were found to be true and correct.

I further certify that the eligible total investment in fixed assets in new units / in expansion diversification, modernization of the existing unit is Rs. _____

A sum of Rs. _____ being investment made on items on which subsidy is not admissible as per details shown in the Fixed Asset Statement is dis - allowed.

The eligible project cost is Rs. _____

The unit is eligible for the following Capital subsidy

Sl. No	Capital Subsidy		Quantum of Incentive %	Amount in INR
1	General Category			
2	Capital Subsidy	(a) Thrust Sectors		
		(b) Garmenting		
		(c) Others		
3	Additional Subsidy	(a) SC/ST Category Persons with Disabilities / Minority / Ex-Servicemen /Women		
		(b) Thrust Sector Units		
		(c) Anchor Units		
Total				

Place:

Signature(s)

Date:

Deputy Director / Assistant Director

Certificate by the Division Officer

I hereby certify that the particulars given by the applicant were verified by me with reference to documents furnished by the applicant/inspection of the unit were found to be true and correct.

I further certify that the eligible total investment in fixed assets in new units / in expansion diversification, modernization of the existing unit is Rs. _____

A sum of Rs. _____ being investment made on items on which subsidy is not admissible as per details shown in the Fixed Asset Statement is dis - allowed.

The eligible project cost is Rs. _____

The unit is eligible for the following Capital subsidy

Sl. No.	Capital Subsidy		Quantum of Incentive %	Amount in INR
1	General Category			
2	Additional Subsidy	(a) SC/ST Category Persons with Disabilities / Minority / Ex-Servicemen /Women		
3	Capital Subsidy	(b) Thrust Sectors		
		(c) Garmenting		
		(d) Others		
Total				

Place:

Signature(s)

Date:

Joint Director

Form 2: Interest Subsidy for Large Enterprises

1) Name of the Unit :

2) Address of the Unit :

3) Name of the Bank :

4) Total Amount of Loan Sanctioned

(a) Rupees in Numbers :

(b) Rupees in Words :

5) Rate of Interest Charged :

6) Interest Paid Monthly Quarterly Semi- Annually Annually

7) Amount of Interest Paid to the Bank:

(a) Rupees in Digits :

(b) Rupees in Words :

8) Eligible 5% Rate of Interest :

9) Interest Claimed so far
(INR in Number) :

10) Interest Reimbursement Received
so far (INR in Number):

11) Current Claim

(a) Period :

(b) Rupees in Digits :

(c) Rupees in Words :

Note: Furnish the following documents

- a) Application in the prescribed form (in duplicate) – (Form – 2 of Common Application Form)
- b) Term Loan Sanction Letter issued by Bank / FI
- c) Investment Certificate in the prescribed form from Bank/ FI– (Annexure 3)
- d) Loan Certificate from Bank / FI stating Loan details in the prescribed form (Annexure 7)
- e) Certification from the Bank / FI indicating that Interest Obligations are met on time as per agreed terms – (Annexure 8)
- f) Copy of First Sale Invoice
- g) Recommendation from District Officers and Division Officers (Annexure 11)
- h) Any other document requested by the Department needs to be submitted by the project proponent

Certificate by the District Officer

I hereby certify that the particulars given by the applicant were verified by me with reference to documents furnished by the applicant and found to be true and correct.

I further certify that the unit has paid Rs _____ at a _____ rate of interest and unit as per policy 5 per cent of Interest Subsidy Rs. _____ will be eligible as per Bank / FI's Advice No. _____

Place:

Signature(s)

Date:

Deputy Director / Assistant Director

Certificate by the Division Officer

I hereby certify that the particulars given by the applicant were verified by me with reference to documents furnished by the applicant/inspection of the unit were found to be true and correct.

I further certify that the unit has paid Rs _____ at a _____ rate of interest and unit as per policy 5 per cent of Interest Subsidy Rs. _____ will be eligible as per Bank / FI's Advice No. _____

Place:

Signature(s)

Date:

Joint Director

Form 3: Stamp Duty Exemption and Concessional Registration Charges

1.	Name of the Unit	
2.	Address of the Unit :	
3.	Proposed location of the enterprise :	
4.	Full Office Address (if it is different from Sl. No. 3) :	
5.	Zone Classification:	Zone 1 <input type="checkbox"/> Zone 2 <input type="checkbox"/> Zone 3 <input type="checkbox"/> Zone 4 <input type="checkbox"/>
6.	Constitution of the enterprise (please specify whether proprietorship /partnership firm/company etc.) :	
7.	Size of the Industry whether MSME/ Large/Mega Enterprises :	
8.	Products Manufacturing/proposed for Manufacturing :	i)
		ii)
		iii)
		iv)
9.	Industrial Entrepreneur Memorandum Filed	
a)	Acknowledgment No :	
b)	Date of issue of acknowledgment :	
10	Whether the enterprise belongs to special category of entrepreneur: SC/ST/Women/ Ex-Servicemen/Person with Disability/Minority/General	
11.	Details of land allotted/Purchased and cost of land, if any	
	a. Agency allotted land (Mention KIADB/KSSIDC etc.):	
	b. In case of purchase (Already converted land):	

12.	Is it a new industry or existing industry undertaken expansion/diversification/modernization?	
13.	In case existing unit undertaken expansion / diversification/modernization:	
	a) Date of commencement of commercial production of existing unit:	
	b) Installed capacity of existing products:	
	c) Proposed capacity under expansion:	
4.	Existing value of fixed assets:	
	a) Land	
	b) Building	
	c) Plant & Machinery	
	d) Other Assets like electrification, installation etc.	
	Total	
14.	In case of New Industry	
	a) Proposed date of commencement of commercial production:	
	b) Proposed Installed capacity:	
	c) Proposed value of fixed assets as per project report:	
	a) Land	
	b) Building	
	c) Plant & Machinery	
	d) Other Assets like electrification, installation etc.	
	e) Contingencies	
	f) Pre-operative & preliminary expenses	
	g) Margin for working Capital	
	Total	

15.	Means of finance	
a)	Promoter's equity	
b)	Institutions' equity	
c)	Term Loans	
d)	Seed capital/risk capital	
e)	Subsidy/Grants	
f)	Others (Please Specify)	
	Total	

Declaration by the applicant:

I/We hereby certify that the particulars given above are to the best of my/our knowledge, belief, true and correct:

Place:

Signature:

Date:

Name & Designation :

(With seal of the company/firm)

Required Documents:

- a) Application in the prescribed format – (Common Application Form –A)
- b) Applicant Declaration as per Annexure 1
- c) Attested copy of the project report duly signed by the promoter
- d) Attested copy of partnership deed/Memorandum and Articles of Association/Bye-laws
- e) Attested copy of IEM acknowledgment part-I or part II or Industrial license or 100% EOU certificate or MSME (Udyog Aadhaar) certificate
- f) Attested copy of the DLSWCC /SLSWCCC/SHLCC approval obtained by the unit/copy of government order, if issued.
- g) Attested copy of shed /land allotment order/possession certificate
- h) Attested copy of unregistered lease deed/lease-cum-sale deed
- i) Form of declaration regarding employment of local person in Annexure 9- in case of existing unit
- j) Attested copy of approval order/permission obtained from revenue department under section 109 of KLR Act for purchase of land
- k) Details of existing investment in case of Expansion/Modernisation/Diversification
- l) Any other document requested by the Department needs to be submitted by the project proponent

Certificate by the District Officer

I hereby certify that the particulars given by the applicant were verified by me with reference to the documents submitted by the applicant and found correct.

I further certify that the unit is eligible for Rs. _____ towards Stamp Duty Exemption and Concessional Registration Charges.

Place:

Signature(s)

Date:

Deputy Director / Assistant Director

Certificate by the Division Officer

I hereby certify that the particulars given by the applicant were verified by me with reference to documents furnished by the applicant/inspection of the unit were found to be true and correct.

I further certify that the unit is eligible for Rs. _____ towards Stamp Duty Exemption and Concessional Registration Charges.

Place:

Signature(s)

Date:

Joint Director

Form 4: Power Subsidy(1) Name of the Unit : (2) Address of the Unit :

(3) Power:

(a) Sanctioned Power (In KW) :

(b) Date of Sanctioned (dd/mm/yy) :

		/			/				
--	--	---	--	--	---	--	--	--	--

(c) R. R No. :

(4) Power Subsidy Claimed so far:

(a) Units :

(b) Amount :

(i) Rs. In Numbers : (ii) Rs. In Words :

(c) Reimbursement Received :

(i) Rs. In Numbers : (ii)Rs. In Words : (5) Claims (Quarterly Claims) : Apr June Sep Dec (a) Total Bill Amount Paid to ESCOM (in INR):

Sl. No.	Month	Unit Consumed	Total bill Amount	Receipt No. and Date	Eligible Subsidy

Enterprise	Spinning	Weaving	Integrated Units	Processing	Technical Textiles	Others	Use of Non-Conventional/ Renewable Sources of power
MSME	@ INR 2.0 <input type="checkbox"/>	@ INR 2.0 <input type="checkbox"/>	@ INR 1.0 <input type="checkbox"/>	@ INR 1.0 <input type="checkbox"/>	@ INR 1.0 <input type="checkbox"/>	@ INR 1.0 <input type="checkbox"/>	@ INR 2.0 <input type="checkbox"/>
Large	@ INR 2.0 <input type="checkbox"/>	@ INR 1.0 <input type="checkbox"/>	@ INR 2.0 <input type="checkbox"/>	@ INR 2.0 <input type="checkbox"/>	@ INR 1.0 <input type="checkbox"/>	@ INR 1.0 <input type="checkbox"/>	@ INR 2.0 <input type="checkbox"/>

(b) Current Claim for Reimbursement

Enterprise	Garments
Micro and Small Enterprise	@ INR 1.0 <input type="checkbox"/>

(i) Rs. In Numbers:

(ii) Rs. In Words:

Note: Furnish the following Documents

- Application in the prescribed format – (Common Application Form - A for individual units)
- Copy of the Entrepreneur Memorandum/MSME certificate (Udyog Aadhar) .
- Applicant Declaration as per Annexure 1
- Copy of the power sanction letter or power connection letter.
- Copy of bills, receipts, vouchers in respect of cost incurred towards power utilized.
- Copy of rent / lease deed as the case may be.
- Copy of First Sale Invoice
- Form of Declaration regarding employment of local persons in new unit / after expansion, diversification and modernization – (Annexure 9)
- Recommendation from District Officers and Division Officers (Annexure 11)
- Any other document requested by the Department needs to be submitted by the project proponent

Certificate from the District Officers

I hereby certify that the particulars given by the applicant were verified by me with reference to the documents submitted by the applicant and found to be correct and I have personally inspected the unit on _____ Date _____

I further certify that the unit is New and set up in Zone _____ and the unit is eligible for reimbursement of Rs. _____ as power subsidy for _____ Units for the period from _____ to _____ @ the rate of INR _____

Place:

Signature(s)

Date:

Deputy Director / Assistant Director

Certificate from the Division Officers

I hereby certify that the particulars given by the applicant were verified by me with reference to documents furnished by the applicant/inspection of the unit on _____ Date _____ were found to be true and correct

I further certify that the unit is New and set up in Zone _____ and the unit is eligible for reimbursement of Rs. _____ as power subsidy for _____ Units for the period from _____ to _____ @ the rate of INR _____

Place:

Signature(s)

Date:

Joint Director

Form 5: Wage Subsidy (applicable for Medium and Large Enterprises)

1. Name of the Unit :
2. Address of the Unit :
3. Zone Classification:
- Zone1 Zone2 Zone3 Zone4
- a. Number of Employees
4. Reimbursement claimed so far (INR in Numbers):
5. Reimbursement received (INR in Numbers):
6. Current Claim:
- a. INR in Numbers:
- b. INR in Words:
7. Claim Month:
8. ESI/EPF Certification: Yes No
9. Claim Month:
10. ESI/EPF Certification: Yes No

Sl. No	Class of Employment	Wage rate as per Minimum Wages Act (Zone)		Number of Employees	Total Wages Paid
1	Highly Skilled	Basic			
		VDA			
		Total			
2	Skilled	Basic			
		VDA			
		Total			
3	Semi-Skilled	Basic			
		VDA			
		Total			
4	Unskilled	Basic			
		VDA			
		Total			

Wage Paid Details

Note: Documentary evidence indicating Payment of ESI and EPF to respective Authorities by the Applicant

Required Document:

- i. Application in the prescribed format – (Common Application Form –A)
- ii. Copy of Form 5- Wage Subsidy
- iii. Copy of Wage paid Details
- iv. Applicant Declaration as per Annexure 1
- v. Enclosed certificate from Auditor confirming the Details of employees recruited during the year viz: Name of Employee, Employee Code, Gender, ESI/EPF Amount Paid
- vi. Account Statement from the Employer Login for the ESI/EPF amount paid for each employee during the year.
- vii. Form of Declaration regarding employment of local persons in new unit / after expansion, diversification and modernization – (Annexure 9)
- viii. Any other document requested by the Department needs to be submitted by the project proponent.

Certificate by the District Officers

I hereby certify that the particulars given by the applicant were certified by me with reference to documents furnished by the applicant and found to be true and correct.

I further certify that the Unit is eligible for INR_____ as reimbursement of expenditure incurred on account of employer's contribution towards Wage Subsidy.

Place:

Signature(s)

Date:

Deputy Director / Assistant Director

Certificate by the Division Officers

I hereby certify that the particulars given by the applicant were verified by me with reference to documents furnished by the applicant/inspection of the unit were found to be true and correct

I further certify that the Unit is eligible for INR_____ as reimbursement of expenditure incurred on account of employer's contribution towards Wage Subsidy.

Place:

Signature(s)

Date:

Joint Director

Form 6: Reimbursement of Employees State Insurance and Employees Provident Fund for MSME Enterprises

1. Name of the Unit :	<input type="text"/>
2. Address of the Unit :	<input type="text"/>
3. Number of Employees:	a. Year 1: <input type="text"/>
	b. Year 2: <input type="text"/>
	c. Year 3: <input type="text"/>
	d. Year 4: <input type="text"/>
	e. Year 5: <input type="text"/>
4. Contribution towards ESI (INR in Number):	a. Year 1: <input type="text"/>
	b. Year 2: <input type="text"/>
	c. Year 3: <input type="text"/>
	d. Year 4: <input type="text"/>
	e. Year 5: <input type="text"/>
5. Contribution towards EPF (INR in Number):	a. Year 1: <input type="text"/>
	b. Year 2: <input type="text"/>
	c. Year 3: <input type="text"/>
	d. Year 4: <input type="text"/>
	e. Year 5: <input type="text"/>
6. Reimbursement claimed so far (INR in Numbers):	<input type="text"/>
7. Reimbursement received (INR in Numbers):	<input type="text"/>
8. Current Claim:	
a. INR in Numbers:	<input type="text"/>
b. INR in Words:	<input type="text"/>

Note: Documentary evidence indicating Payment of ESI and EPF to respective Authorities by the Applicant

Required Document:

- i. Application in the prescribed format – (Common Application Form –A)
- ii. Copy of Form 6- Reimbursement of Employee State Insurance/ Employee Provident Fund
- iii. Applicant Declaration as per Annexure 1
- iv. Copy of ESI/EPF paid Challan receipt- Certified by District Officer
- v. Copy of First Sale Invoice
- vi. Salary Paid Details
- vii. Form of Declaration regarding employment of local persons in new unit / after expansion, diversification and modernization – (Annexure 9)
- viii. Any other document requested by the Department needs to be submitted by the project proponent

Certificate by the District Officers

I hereby certify that the particulars given by the applicant were certified by me with reference to documents furnished by the applicant and found to be true and correct.

I further certify that the Unit is eligible for INR_____ as reimbursement of expenditure incurred on account of employer's contribution towards ESI & EPF

Place:

Signature(s)

Date:

Deputy Director / Assistant Director

Certificate by the Division Officers

I hereby certify that the particulars given by the applicant were verified by me with reference to documents furnished by the applicant/inspection of the unit were found to be true and correct

I further certify that the Unit is eligible for INR_____ as reimbursement of expenditure incurred on account of employer's contribution towards ESI & EPF.

Place:

Signature(s)

Date:

Joint Director

Form 7- Application for setting up of Effluent Treatment Plant

1	Name and address of the enterprise		
2	Zone- as per Industrial Policy 2019 - 24		
3.	Location of the Enterprise		
4	Registration No. and date (as mentioned in EM/IEM/IL)		
5	Products manufactured/processes		
6	Constitution of the industry (Proprietary/Partnership/Pvt/Ltd/Com)		
7	Category to which the entrepreneur belongs (mention whether General, SC/ST, Women, Women SC/ST, Minority, Ex-servicemen)		
8	Project Cost Details	Main Enterprise	ETP
	1.Land		
	2.Building		
	3.Plant and Machinery		
	4.Others		
	5.Working Capital		
	Total		
9	Date of Commercial Production (first sale Invoice)		
10	Valid consent for operation (CFO) issued by KSPCB		
11	Environment Clearance Certificate (ECC) issued by DFEE/MOEF (Wherever applicable)		
12	Environment Management Plan (EMP)		

	Actual Investment Details (amount in Rs.)	Main Enterprise	ETP	
13	1.Land			
	2.Building			
	3. Plant & Machinery / Equipment		1. Water pollution equipment:	
			2. Air pollution equipment:	
			Total	
	4. Other Fixed Assets (please specify)			
Grand Total				

Certificate by the District Officers

I hereby certify that the particulars given by the applicant were verified by me with reference to documents furnished by the applicant and found to be true and correct.

I further certify that the eligible total investment in the components eligible for subsidy for setting up of Common Effluent Treatment Plant / Hazardous Waste Disposal facility is INR _____

A sum of INR _____ being investment made on items on which subsidy, is not admissible as per details shown in the Fixed Asset Statement is dis - allowed.

The eligible Project Cost is INR _____

The Project is eligible for INR _____ as one time grant support for setting up of Effluent Treatment Plant.

Place:

Date:

Signature(s)

Deputy Director / Assistant Director

Certificate by the Division Officer

I hereby certify that the particulars given by the applicant were verified by me with reference to documents furnished by the applicant/inspection of the unit were found to be true and correct

I further certify that the eligible total investment in the components eligible for subsidy for setting up of Common Effluent Treatment Plant / Hazardous Waste Disposal facility is INR_____

A sum of INR_____ being investment made on items on which subsidy, is not admissible as per details shown in the Fixed Asset Statement is dis - allowed.

The eligible Project Cost is INR_____

The Project is eligible for INR_____ as one time grant support for setting up of Effluent Treatment Plant.

Place:

Signature(s)

Date:

Joint Director

III. SPV Registration: Registration Form – B

**For Registering Promoters and Special Purpose Vehicles
Seeking Incentives under New Textile and
Garment Policy – 2019-24**

**Government of Karnataka
Department of Handlooms & Textiles**

Registration Form– B

1. Name of the Promoter:
2. Name of the Special Purposes Vehicle (SPV) / Individual :
3. Registered Address:
4. Address of Project Site:
 - (a) City/Town:
 - (b) Postal Pin Code:
 - (c) Zone (Annexure 10): Zone 1 Zone 2 Zone 3 Zone 4
5. Phone Number:
6. Email Address:
7. Contact Person Name:
 - (a) Phone Number:
 - (b) Email Address:
8. Nature of Project:
 - (a) Common Infrastructure for Greenfield Textile Park
 - (b) Brown field Cluster Development
 - (c) Common Effluent Treatment Plant & Hazardous Waste Disposal Facility
 - (d) Capacity Building Support
9. Whether the Project has got any Approval / Funding under any other State Government / Government of India Scheme: Yes No
 - (a) If yes then provide detail: -----

10. Nature of Activity: (a) Spinning (b) Processing (c) Integrated
(d) Weaving (e) Garmenting (f) Technical Textile (g) Other

11. Approximate Project Cost (INR):

12. Approximate Time Line for Project completion: (in Months)

13. Current Status of the Project: -----

Authorised Signatory

For Office Use Only:

IV. Common Application Form – B

For Seeking Assistance under the New Textile and Garment Policy 2019-2024 for the following:

Form 8 : Common Infrastructure for Greenfield Textile Parks & Specific Textile Zone in Backward Areas

Form 9 : Brown field Cluster Development

Form 10 : Common Effluent Treatment Plant and Hazardous Waste Disposal Facility

Form 11 : Capacity Building Support –

(a) Standards and Compliance

(b) Market Development and Branding

(c) Design Development and Product Diversification

Government of Karnataka
Department of Handlooms & Textile
New Textile and Garment Policy 2019-2024s

Common Application Form – B

1. Registration Number (As provided by DH&T, GoK):
2. Name of the Promoter:
3. Name of the Individual/SPV:
4. Registered Address of SPV:
5. Address of the Project Site:
 - a) City/Town:
 - b) Postal Pin Code:
6. Zone (Annexure 10): Zone 1 Zone 2 Zone 3 Zone 4
7. Registration No. & Date:
(As mentioned in Entrepreneur Memorandum (EM))
8. GST Registration No. and Date:
(Copy Enclose)
9. Land for the Proposed Project: KIADB Land Other Land
10. Size of the Land (acres):
11. Utility Requirement:
 - (a) Total Power Requirement (KW):
 - (b) Total Water Requirement (MLD):
12. Name of the Term Loan lending Institution/Bank/FI:
 - (a) Date of Loan Sanctioned (dd/mm/yy): / /
 - (b) Amount of Loan Sanctioned (INR in Lakhs):

13. Expected Employment:

(a) Direct/Indirect (Number)

(i) Direct Employment: (ii) Indirect Employment:

(b) Number of Employees

(i) Shop Floor: (ii) Managerial:

© Form of Declaration Regarding Employment of “Local Persons” (Annexure 9)

14. Bank Account Details:

(a) Name of the Account Holder: (b) Name of Bank and Branch: (c) Account Number: (d) IFSC Code: **Note:** Furnish the following documents (as applicable)

- (a) Copy of SLPIC / HLEC Approval
- (b) Copy of the Application submitted to KUM / KIADB, if any
- (c) Copy of Detailed Project Report
- (d) Copy of Statutory Approval received, if any

Please Tick the Incentive You would like to Claim

- 15 Common Infrastructure for Greenfield Textile Park / Specific Textile Zone in Backward Areas – Form 8:
- 16 Brownfield Cluster Development – Form 9:
- 17 Common Effluent Treatment Plant & Hazardous Waste Disposal Facility – Form 10:
- 18 Power Subsidy for ETP – Form 11:
- 19 Capacity Building Support – Form 12:

➤ **Fields 1 to 14 and Annexure 1 are compulsory**

Authorised Signatory

Form 8: Application for Seeking Assistance for Common Infrastructure for Greenfield Textile Park

1. Name of the Unit :	<input type="text"/>
2. Address of the Unit :	<input type="text"/>
3. Project Cost (INR in Number):	
(a) Factory Cost:	<input type="text"/>
(b) Common Infrastructure	
(i) Compound Wall & Site Development:	<input type="text"/>
(ii) Roads:	<input type="text"/>
(iii) Drainage System:	<input type="text"/>
(iv) STP:	<input type="text"/>
(v) Water Supply:	<input type="text"/>
(vi) Power Supply:	<input type="text"/>
(vii) CETP:	<input type="text"/>
(viii) Waste Disposal Facility:	<input type="text"/>
(ix) Telecommunication:	<input type="text"/>
(x) External Infrastructure:	<input type="text"/>
(xi) Any other need based Infrastructure:	<input type="text"/>

(c) Building for Common Amenities

- (i) Testing Laboratory:
- (ii) Design Centre:
- (iii) Training Centre:
- (iv) Trade/Exhibition Centre:
- (v) Warehousing Facility:
- (vi) Raw Material Depot:
- (vii) Workers Facilities:
- (viii) Office Building:
- (ix) Others:

(d) Total Project Cost:

- (I) INR in Numbers:
- (ii) INR in Words:

Note: Furnish the following documents (as applicable)

- (a) SPV formation documents (Copy of Certificate of Incorporation, Articles of Association)
- (b) Copy of Agreement with Stakeholders – Share Subscription Agreement
- (c) Clearance from Local Authority
- (d) Land registration and Land Use documents
- (e) Term Loan Sanction letter from Bank
- (f) Copy of Approval letter from Government of India, if any
- (g) Copy of documents (Receipts, Bills, Vouchers etc.) indicating the Payments towards Components for setting up Common Infrastructure for Greenfield Textile Parks / Specific Textile Zones in Backward Areas
- (h) Form of Declaration regarding Employment of Local Persons (Annexure 9)

Certificate by the District Officer

I hereby certify that the particulars given by the applicant were verified by me with reference to documents furnished by the applicant and found to be true and correct.

I further certify that the eligible total investment in the components eligible for subsidy for setting up of Common Infrastructure for Greenfield Park / Specific Textile Zone INR _____

A sum of INR _____ being investment made on items on which subsidy, is not admissible as per details shown in the Fixed Asset Statement is dis - allowed.

The eligible Project Cost is INR _____

The Project is eligible for INR _____ as one time grant support for development of the common infrastructure for Greenfield Park / Specific Textile Zone

Place:

Signature(s)

Date:

Deputy Director / Assistant Director

Certificate by the Division Officer

I hereby certify that the particulars given by the applicant were verified by me with reference to documents furnished by the applicant/inspection of the unit were found to be true and correct

I further certify that the eligible total investment in the components eligible for subsidy for setting up of Common Infrastructure for Greenfield Park / Specific Textile Zone INR _____

A sum of INR _____ being investment made on items on which subsidy, is not admissible as per details shown in the Fixed Asset Statement is dis - allowed.

The eligible Project Cost is INR _____

The Project is eligible for INR _____ as one time grant support for development of the common infrastructure for Greenfield Park / Specific Textile Zone

Place:

Signature(s)

Date:

Joint Director

Form 9: Brownfield Cluster Development

1. Number of Textile Units in Park:

2. Address of the unit :

3. Output from the Park for past 3 Years

Year	Value of Output (INR)	Volume of Output (Unit)
1		
2		
3		

4. Project Cost Component Wise:

Sl. No.	Component	INR in Lakhs
1		
2		
3		
4		
5		

5. Total Project Cost:

(a) INR in Numbers:

(b) INR in Words:

Note: Furnish the following documents (as applicable)

- Individual/SPV formation documents (Copy of Certificate of Incorporation, Articles of Association)
- Copy of Agreement with Stakeholders – Share Subscription Agreement
- Copy of Approval letter from Government of India, if any
- Clearances from Local Authority
- Land Registration and Land Use documents
- Term Loan Sanction letter from Bank
- Copy of documents (Receipts, Bills, Vouchers etc.) indicating the Payments towards Components for setting up Common Infrastructure for Brownfield Cluster
- Form of Declaration regarding Employment of Local Persons (Annexure 9)
- Detailed Project Report

Certificate by the District Officer

I hereby certify that the particulars given by the applicant were verified by me with reference to documents furnished by the applicant and found to be true and correct.

I further certify that the eligible total investment in the components eligible for subsidy for development of Brownfield Cluster is INR _____

A sum of Rs. _____ being investment made on items on which subsidy, is not admissible as per details shown in the Fixed Asset Statement is dis - allowed.

The eligible Project Cost is INR _____

The Project is eligible for INR _____ as one time grant support for development of the Common Infrastructure for Brownfield Cluster.

Place:

Signature(s)

Date:

Deputy Director / Assistant Director

Certificate by the Division Officer

I hereby certify that the particulars given by the applicant were verified by me with reference to documents furnished by the applicant/inspection of the unit were found to be true and correct

I further certify that the eligible total investment in the components eligible for subsidy for development of Brownfield Cluster is INR _____

A sum of Rs. _____ being investment made on items on which subsidy, is not admissible as per details shown in the Fixed Asset Statement is dis - allowed.

The eligible Project Cost is INR _____

The Project is eligible for INR _____ as one time grant support for development of the Common Infrastructure for Brownfield Cluster.

Place:

Signature(s)

Date:

Joint Director

Form 10: Application for Common Effluent Treatment Plant and Hazardous Waste Disposal Facility

1. Proposed Facility: (a) CETP
 (b) Hazardous Waste Disposal Facility

2. Number of Units in Cluster:

3. Address of the Unit :

4. Output from the Cluster for past 3 Years

Year	Value of Output (INR)	Volume of Output (unit)
1		
2		
3		

5. Project Cost (INR in Numbers)

(a) Infrastructure:

(i) Roads:

(ii) Water Supply:

(iii) Power:

(iv) Other:

(b) Building:

(c) Plant and Machinery:

(d) Total Cost of the Project:

(i) INR in Numbers:

(ii) INR in Words:

6. Is the Project for Handlooms: Yes No

Note: Furnish the following documents (as applicable)

- Individual/SPV formation documents (Copy of Certificate of Incorporation, Articles of Association)
- Copy of Agreement with Stakeholders – Share Subscription Agreement
- Clearance from Local Authority
- Land registration and Land Use documents
- Term Loan Sanction letter from Bank

- (f) Copy of approved letter from Government of India, if any,
- (g) Copy of documents (Receipts, Bills, Vouchers etc.) indicating the Payments towards Components for setting up Infrastructure for CETP/ Hazardous Waste Disposal Facility
- (h) Form of Declaration regarding Employment of Local Persons (Annexure 9)

Certificate by the District Officer

I hereby certify that the particulars given by the applicant were verified by me with reference to documents furnished by the applicant and found to be true and correct.

I further certify that the eligible total investment in the components eligible for subsidy for setting up of Common Effluent Treatment Plant / Hazardous Waste Disposal facility is INR _____

A sum of INR _____ being investment made on items on which subsidy, is not admissible as per details shown in the Fixed Asset Statement is dis - allowed.

The eligible Project Cost is INR _____

The Project is eligible for INR _____ as one time grant support for setting up of Common Effluent Treatment Plant / Hazardous Waste Disposal Facility.

Place:

Signature(s)

Date:

Deputy Director / Assistant Director

Certificate by the Division Officer

I hereby certify that the particulars given by the applicant were verified by me with reference to documents furnished by the applicant/inspection of the unit were found to be true and correct

I further certify that the eligible total investment in the components eligible for subsidy for setting up of Common Effluent Treatment Plant / Hazardous Waste Disposal facility is INR _____

A sum of INR _____ being investment made on items on which subsidy, is not admissible as per details shown in the Fixed Asset Statement is dis - allowed.

The eligible Project Cost is INR _____

The Project is eligible for INR _____ as one time grant support for setting up of Common Effluent Treatment Plant / Hazardous Waste Disposal Facility.

Place:

Signature(s)

Date:

Joint Director

Form 11: Application for Claiming Reimbursement of Capacity Building Support

1. Name of the Unit :
2. Address of the Unit :
3. Investment on project components (in INR):
4. Incentive you wish to Claim
 - (a) Standards & Compliances – Part A
 - (b) Market Development & Branding – Part B
 - © Design Development & Product Diversification – Part C

Part A-Standards & Compliances

Cost Incurred for Obtaining Following Certification / Accreditation (in INR)

1. ISO-9000 Quality Management System:
2. ISO-14000 Environmental Management System:
3. ISO-18000 Occupational Health & Safety Standards:
4. Social Accountability Standards:
5. Internationally Accredited Eco-Labels OKE-TEX100 etc.:
6. Any other Internationally Accredited Certification that will enable Better Marketing Position:

Note: Furnish the following document

- (a) Copies of the documents indicating cost incurred towards Standard & Compliance (Enclose all the supporting Documents)
- (b) A brief Proposal by Applicant for undertaking the respective Capacity Building activity as with the expected outcome

Part B: Market Development and Branding

1. Name of the Unit :
2. Address of the Unit :
3. Participation in International Exhibitions:
4. Business Delegations Abroad and Inward Missions:
5. Development of Websites /Brochures, etc.:
6. Undertaking Market Research Studies:
7. Engagement of International Market Development Consultants:
8. Development of Brand:
9. Publicity:
10. Other Marketing Initiative:

Note: Furnish the following documents as the case may be.

- (a) Proof of minimum five entrepreneurs involved in the Market Development and Branding
- (b) Proof of SPV registrations for developing textile parks through Central/State Government assistance
- (c) A brief Proposal by the Applicant for undertaking the Capacity Building activity as with the expected outcome
- (d) Copies of the documents indicating cost incurred towards Market Development and Branding.

(Enclose the entire supporting Document)

Part C- Design Development & Product Diversification

1. Name of the Unit :
2. Address of the Unit :
3. Cost of Designers engaged in Design & Product Development (in INR):
4. Cost of Raw Materials, Specialized Machinery, if any, etc. (in INR):
5. Testing, Standardization Expenses, etc. (in INR):

Note: Furnish the following documents as the case may be.

- (a) Proof of minimum five entrepreneurs involved in the Product Development and Product Diversification
- (b) Proof of SPV registrations for developing textile parks through Central/State Government assistance
- (c) A brief Proposal by the Applicant for undertaking the Capacity Building activity as with the expected outcome
- (d) Copies of the documents indicating cost incurred towards Product Development and Product Diversification.

(Enclose the entire supporting Document)

Certificate by the District Officer

I hereby certify that the particulars given by the applicant were verified by me with reference to the documents submitted by the applicant and found correct.

I further certify that the Proponent is eligible for INR _____ reimbursement of Market Development and Branding / Design Development and Product Diversification.

Place:

Signature(s)

Date:

Deputy Director / Assistant Director

Certificate by the Division Officer

I hereby certify that the particulars given by the applicant were verified by me with reference to documents furnished by the applicant/inspection of the unit were found to be true and correct

I further certify that the Proponent is eligible for INR _____ reimbursement of Market Development and Branding / Design Development and Product Diversification.

Place:

Signature(s)

Date:

Joint Director

Certificate by the District Officer

I hereby certify that the particulars given by the applicant were verified by me with reference to documents submitted by the applicant and found correct

I further certify that the Proponent is eligible for INR _____ reimbursement of Training Cost

Place:

Signature(s)

Date:

Deputy Director / Assistant Director

Certificate by the Division Officer

I hereby certify that the particulars given by the applicant were verified by me with reference to documents furnished by the applicant/inspection of the unit were found to be true and correct

I further certify that the Proponent is eligible for INR _____ reimbursement of Training Cost

Place:

Signature(s)

Date:

Joint Director

Form 12: Application for Claiming Support of Human Resources Development & Skill Up-gradation

1. Name of the Unit/NGO/ Institute:
2. Address of the Unit/NGO/ Institute:
3. Investment on project components (in INR):
4. Incentive you wish to Claim
 - (a) Up-gradation of Textile Infrastructure and Funding support: – Part A
 - (b) Strengthening of Existing Institutes / Skill Development Centres (SDCs) – Part B
 - (c) Support to New Project Implementation Agencies – Part C

Part A- Up-gradation of Textile Infrastructure

Cost to be Incurred for Up-gradation of Textile Infrastructure (in INR)

1. Cost towards Textile Machinery Purchase:
2. Cost towards Accessory Purchase:
3. Cost towards Infrastructure:

Note: Furnish the following document

- (a) Copies of the documents indicating cost incurred towards Purchase of textile machineries, accessories, infrastructure, etc. (if any) (Enclose all the supporting Documents)
- (b) A brief Detailed Project Report
 - (a) A brief note on the type of Training to be conducted.
 - (b) Any other document requested by the Department

Part B: Strengthening of Existing Institutes / Skill Development Centres (SDCs)

Components	Skill Development Centres	Non-Skill Development Centres (Private)
Stipend paid to beneficiary	INR 3500	INR 3500
Cost of Raw Material per beneficiary	INR 1000	INR 1000
Institutional Fee	INR 5000	INR 6500
TOTAL	INR 9500	INR 11000

Part C- Support to New Project Implementation Agencies

1. Name of the Unit:
2. Address of the Unit:
3. Size of the building (Training Centre) minimum 1500 sq ft:
4. Type of Building-Own/ Lease/ Rent
5. Power Sanction(minimum 8-10 Hp)
6. List of Machineries installed in the training centre- minimum 25 single needle machines along with specialised machines
7. Details of Education of Trainers of Trainer (ToT)
8. Letter of Intent from the units for placement of trained beneficiaries between the Institution

Note: Furnish the following documents.

- (a) Building documents- Own/ Lease/ Rent
- (b) Power sanction letter
- (c) List of Machines installed in the training centre
- (d) Details of the ToT
- (e) Letter of Intent from the units for placement of trained beneficiaries
- (f) Any other documents requested by the Department.

(Enclose the entire supporting Document)

Certificate by the District Officer

I hereby certify that the particulars given by the applicant were verified by me with reference to the documents submitted by the applicant and found correct.

I further certify that the Proponent is eligible for INR _____ funding support for Up-gradation of Textile Infrastructure/ Existing Institutes/ Skill Development Centres/ New Project Implementing Agencies.

Place:

Signature(s)

Date:

Deputy Director / Assistant Director

Certificate by the Division Officer

I hereby certify that the particulars given by the applicant were verified by me with reference to documents furnished by the applicant/inspection of the unit were found to be true and correct

I further certify that the Proponent is eligible for INR _____ funding support for Up-gradation of Textile Infrastructure/ Existing Institutes/ Skill Development Centres/ New Project Implementing Agencies.

Place:

Signature(s)

Date:

Joint Director

V. Mega Project Registration: Registration Form – C

**For Registering Promoters of Mega Projects Seeking
Incentives under New Textile and Garment Policy – 2019-24**

9. Approximate Project Cost (Rs.):

10. Approximate Time Line for
Project completion (in Months):

11. Current Status of the Project:-----

Authorised Signatory

For Office Use Only:

VI. Common Application Form – C

**For Mega Projects Seeking Assistance under the New
Textile and Garment Policy 2019-24**

Government of Karnataka
Department of Handlooms & Textile
New Textile and Garment Policy 2019-2024

Common Application Form – C

1. Registration Number:
(As provided by DH&T, GoK)
2. Name of the Promoter:
3. Registered Promoter:
4. Address of the Project Site:
- a) City/Town:
- b) Postal Pin Code:
5. Zone (Annexure 10): Zone 1 Zone 2 Zone 3 Zone 4
6. Registration No. & Date:
(As mentioned in Entrepreneur
Memorandum (EM)
8. GST Registration No. and Date:
(Copy Enclose)
9. Land for the Proposed Project: KIADB Land Other Land
10. Size of the Land (acres):
11. Utility Requirement:
- (a) Total Power Requirement (KW):
- (b) Total Water Requirement (MLD):

12. Specific Project Requirements

- (a) Roads: _____
- (b) Waste Management Facility: _____
- (c) Effluent Treatment Plant: _____
- (d) Any Other: _____

13. Project Cost:

- (a) Land:
- (b) Infrastructure:
- (c) Amenities / Facilities:
- (d) Plant & Machinery:
- (e) Factory Buildings:
- (f) Others:
- (g) Total Project Cost:
- (i) INR in Number:
- (ii) INR in Words:

14. Name of the Term Loan lending Institution/Bank/FI:

- (a) Date of Loan Sanctioned (dd/mm/yy):
- (b) Amount of Loan Sanctioned (INR in Lakhs):

15. Expected Employment:

- (a) Direct/Indirect (Number)
- (i) Direct Employment:
- (ii) Indirect Employment:

(b) Number of Employees

(i) Shop Floor: (ii) Managerial: (c) Form of Declaration Regarding
Employment of "Local Persons"
(Annexure 9)

16. Contact Person Name:

(a) Phone Number: (b) Email Address:

17. Bank Account Details:

(a) Name of the Account Holder: (b) Name of Bank and Branch: (c) Account Number: (d) IFSC Code: **Note:** Furnish the following documents (as applicable)

- (a) Copy of SLPIC/HLEC Approval
- (b) Copy of the Application submitted to KUM/ KIADB, if any
- (c) Copy of Detailed Project Report
- (d) Copy of Statutory Approval received, if any
- (e) Copy of Entrepreneur Memorandum
- (f) Copy of PAN Card of the Applicant
- (g) Clearance from Local Authority

➤ **Fields 1 to 17 and Annexure 1 are compulsory**

Authorised Signatory

Annexure 1: Declaration from Applicant**DECLARATION**

I, (full name).....S/o.....Managing Director/ Director/ Chief Promoter/ Authorized Signatory of / we hereby declare that the above particulars are true and correct to the best of my / our knowledge and belief. In case of any of the statement/information furnished in the application or documents are found to be wrong or incorrect or misleading, I do hereby bind myself and my/our Project to pay the Government on demand the full amount received as reimbursement in respect of the above mentioned activity, within 15 (fifteen) days of demand being made to me in writing

Place:

Signature and Seal

Date:

(Chief Promoter / Authorized Signatory)

Note: Your application for will be processed only after you complete all requirements

Annexure 2: Statement of Fixed Assets Created By the Enterprise**Part A****Land**

Sl. No	Details	Land Cost	Area	Type of Land	Amount paid as per Government Value	Remarks
1	Land					

Part B**Investment on Infrastructure**

Sl. No	Details	Built up Area/ Volume in Sq. ft/ Cu. ft	Enterprise rate as per Sq. ft or Cu. ft	Total Value Claim by the Enterprise	Value accepted by DH&T	Remarks
1	Factory Building					
2	Infrastructure (Other than Land & Land Development)					
3	Other Productive Assets (Specify)					

Part C**Investment on Plant & Machinery**

Sl. No	Particulars on P&M, Transportation, Electrification, Erection	From whom Purchased	Date of Placement of order	Date of Bill/ invoice	Mode of Payment Cheque/ DD/Cash	Cheque/ DD No. and Date	Receipt No. Date
1	Plant and machinery and other Productive Assets						
2	Transportation						
3	Erection						
4	Electrification						
5	Other Assets						

(Note: Please submit separate statement for each items of asset)

Signature of the proprietor / Partner/
Managing Director of the applicant/

Certificate of the District Officer

I hereby certify that all the bills and voucher pertaining to purchase of Land, Construction of Factory Building, Infrastructure, Plant and Machinery, ETP and other Productive Assets with Transportation, Erection & Electrification and construction of housing / dormitories by enterprises given by the applicant were verified by me and found correct.

As verified by this office it is found that Bills and Voucher of Fixed Assets is as per Annexure 2 and same has been kept in District Office.

Place:
Date:

Signature and Seal

Deputy Director / Assistant Director

Certificate of the Division Officer

I hereby certify that all the bills and voucher pertaining to purchase of Land, Construction of Factory Building, Infrastructure, Plant and Machinery, ETP and other Productive Assets with Transportation, Erection & Electrification and construction of housing / dormitories by enterprises given by the applicant/inspection of the unit were found to be true and correct

. As verified by this office it is found that Bills and Voucher of Fixed Assets is as per Annexure 2 and same has been kept in District Office.

Place:
Date:

Signature and Seal

Joint Director

Industrial Units with Seal

Part – D

Certified that verification has been done by me in respect of the Vouchers / Bills at Sl.No.with reference to originals produced by the unit and found correct. No items for which subsidy is inadmissible is included in the statement.

Following items which are included in statement are disallowed as they are not eligible for subsidy for the reasons stated against each item

Sl. No	Name of the item	Amount Disallowed	Reasons for Rejection

Place:

Date:

Signature of the officer in-charge of

Deputy Director/Assistant Director

Annexure 3: Fixed Investment Certificate from the Bank / Financial Institutions

M/S.....of (location of the unit)..... have been disbursed as on this date amounts under the loan amounting to INR..... sanctioned under letter No.....dated.....as shown below

Sl. No	Particulars	Date	Amount (in INR)
1	Term loan sanctioned		
2	Loan amount disbursed		
a			
b			
c			
	Total amount disbursed as on_____		
3	Value of investment in fixed assets	As per project appraisal	Actual investment including promoter's investment, if any
a	Land (excluding lease hold)		
b	Building (Excluding residential Quarters guest houses) Certificate from Bank		
c	Plant and machinery (excluding technical know how, engineering fees, feasibility study, etc.)		
d	Other assets, tools, jigs dies, DG sets, Boilers, etc. (Please Specify items)		
		TOTAL	

Certified that the sanction of financial assistance to M/s for the plant at has been considered on the basis of the company's assessed requirements of factory buildings and the cost is estimated at INR..... as per the project report.

We certify that this investment certificate is issued after verifying the bills and vouchers made available by the unit for purposes to release of Term loan instalments and based on the physical verification of the inspecting officers. Items for which subsidy is not admissible are not included in the investment certified above.

We are in possession of relevant bills and vouchers on which this investment certificate is issued and we agree to make available the same as and when required for any verification purpose, before the loan liability is discharged.

NOTE:

- (a) Please specify the period during which investment has been made on land, building and plant and machinery.
- (b) Please verify the list of machineries with corresponding values.
- (c) The investment made on old machine / building should be excluded.
- (d) Investment made earlier to the date of eligibility for subsidy should not be included.

Place:

Date:

Signature of the
Branch Manager / Manager

Name of the Institution

(SEAL)

Annexure 4: Performa of undertaking to be executed for Credit Linked Capital Subsidy Undertaking

This undertaking executed on this day the.....day of.....month, 201.....by Sri/Mrscarrying on the business ofunder the name and style of M/s herein after called “the Grantee” of the one part in favour of the Governor of Karnataka, represented by the Commissioner for Textile Development & Director for Handloom and Textile, herein after called the Government of other part.

WITNESSETH.

Whereas the Commissioner for Textile Development & Director for Handloom and Textile in order No. Datedhas sanctioned a subsidy of INR(Rupees.Only) under the Government of Karnataka scheme of package of Incentives under Nuthana Javali Neethi 2013-18 investment made in the state of Karnataka to the grantee for the purpose of his industry.

In consideration of the grant of INR..... (Rupeesonly) as per the Order No.....datedof the Commissioner for Textile Development & Director for Handloom and Textile, Districtthe receipt whereof the grantee hereby acknowledges, the grantee agrees & covenants as follows:

- (a) If the State Government concerned believes that the Credit linked capital subsidy has been obtained by the misrepresentation of essential fact, furnishing false information or if the unit goes out of production within years after the date of disbursal of subsidy, the State Government concerned shall have the right to claim refund of the grant / subsidy of INR..... (Rupeesonly) paid to the grantee together with such interest as the State Government concerned may charge.
- (b) The grantee shall not change the location of the whole or any part of the industrial unit or effect any contraction or disposal of a part of its total fixed capital investment mentioned in the schedule below within a period ofyears after the date of disbursal of subsidy.
- (c) In the Event, the industrial unit goes out of production or is closed without production activities within one year from the date of disbursal of subsidy, except in case where the unit remains out of production for short periods not extending to more than six months due to reasons beyond its control such as shortage of raw materials, power, etc., the grantee shall refund the subsidy amount together with such interest as the State Government / financial institution concerned may charge.
- (d) In the event of the subsidy being sanctioned, which at later date is found to be not actually due, the grantee shall refund to the Government such portion or the whole amount as determined by the Assistant Director/Deputy Director. /Commissioner for Textile Development and Director Handlooms and Textiles. On failure to do so, such amount shall be recovered by the Government as arrears of land revenue.

- (e) That this grant shall not be construed as a contract and shall be of the nature of “Grant - in - aid” only and the provisions of the Indian Contract Act or that of Specific Relief Act or any other relative statutory Acts / provisions shall not apply in the instant case.

That the grantee shall not exercise his right of claiming release of subsidy amount out - of - turn either directly or through his attorney and that the decision of the government in the matter of periodic release based on the availability of funds shall be final and binding on the grantee

Schedule	
Component	Amount (in INR)
Land	
Factory Building	
Infrastructure	
Plant & Machinery	
Other Productive Assets	
Total	

In witness whereof the Grantee has set his hand and seal on the day ofmonth two thousand.....year as above mentioned.

Witness:

Signature of the Grantee

(a)

(b)

Attested

Common Seal of the Company Officer in Charge

Annexure 5: Engineer's / Architect's Certificate

I hereby certify that as against the estimated cost of INR..... (Rupees)..... of the building and civil works for M/s..... for their proposed project at Plot No..... the unit has so far completed the civil works as under.

Sl. No	Particulars	Amount (in INR)
1	Value of the completed civil work as per estimates	
2	Amount Certified for payment to the building(civil and structural) contractors	
3	Retention Money(From civil contractor)	
4	Value of materials utilized for completed portion of the building	

The value of completed building certified above does not involve the area built for guest houses, and residential building in the factory site.

It is further certified that built area of the building is absolutely essential for manufacturing/ processing activity of the industry. A detailed estimate sheet is appended to this certificate.

Place:

Signature and full address

Date:

(SEAL)

Annexure 6: Chartered Accountant Certificate

Name of the Chartered Accountant(s)We hereby certify that
M/s.(name of the Industrial Unit).....have
acquired the following assets up tofor the unit at(Address)
.....for manufacture of (Name of
products)

Sl. No	Item of Fixed Assets	Period during which investment is made (date of payment)	Value (in INR)
1	Land		
2	Cost of Land Development		
3	Factory Building		
a	Amount paid to the Contractor		
b	Amount paid for Building Materials		
c	Amount paid for Wages & Salaries etc. for Building Construction (excluding Architect's Fees & Wages paid for Supervision Staff etc.)		
4	Electrical Installations (excluding KEB deposits)		
5	Plant and Machinery		
a	Value paid for items at site: (excluding advance payments to machinery suppliers and payments made to machine not delivered, LCs opened etc.)		
6	Loading, Unloading, Transportation, Erection Expenses etc.		
7	Misc. Fixed Assets (please specify)		
a	Jigs, Fixtures and Dies		
b	Utilities like Boilers, Compressors, DG Sets, Cranes, Materials Handling Equipment (exclude water coolers / ACs, cars/vans for transport of Personnel etc.		

We have checked the books of accounts of the unit, bills, invoice and payment vouchers etc., and certify that the aforesaid items have been duly paid for and no credit is raised against them in the books of the unit

Certified that the investments certified above do not include items for which subsidy is not allowed. Expenditure incurred on following items is not included.

a) Land:

- i) Value of the open land not utilized for construction, leaving the area proposed for immediate expansion.
- ii) Expenditure incurred for land scalping for beautification and expenditure on unsuccessful open wells/bore wells.

b) Buildings:

- i) Expenditure on unproductive construction like guest house, workers/staff quarters, canteens, cycle/scooter stands, garages etc.
- ii) Expenditure incurred on beautification of buildings, arches, decorative lights including street lights, furniture and air-conditioners, water coolers, refrigerators and such of the gadgets not directly connected with production.
- iii) Expenditure incurred on purchase of old buildings.

c) Plant and Machinery:

- i) All consumable materials like tools bits, files, oils etc.
- ii) Investments on tool jigs/fixtures, moulds etc., which are required repeatedly, should not be allowed for the second time and onwards. While considering the investments made on first purchases, only the required quantity of such items are too allowed. Extra quantities taken as spares are not allowed.
- iii) Second hand machines purchased shall not be included.

Place:

Chartered Accounts(s)

Date:

(Seal)

Annexure 7: Certificate from Bank / FI stating Loan details

Sl. No	Particulars	Details	
1	Name of the Enterprise		
2	Address of the Enterprise		
3	Name of the Bank		
4	Date of Sanction of Loan		
5	Amount of Loan sanctioned		
6	Amount of Loan released with Dates		
7	Rate of Interest charged by the Bank		
8	Repayment Schedule	Principle Amount	Interest
9	Amount of Principle and Interest Paid in a Year (i.e., Financial Year)	Principle Amount	Interest
10	Amount of Interest Subsidy admissible		
11	Remarks		

Name and Signature of the

Bank Manager

Annexure 8: Certification from the Bank / FI indicating that Interest Obligations are met on time as per agreed terms

To Whom so ever It May Concern

Name of the Borrower:

Sanction Loan Amount:

Date of Sanction of Loan:

This is to certify that the Interest Obligations are met on time as per agreed terms and there has been no default in payment by the borrower M/S

Date:

Place:

Name & Signature

Branch Manager

Branch and Bank Name

**Annexure 9: Form of Declaration Regarding Employment of “Local Persons”
(To be executed by the new / expanding industrial undertaking)**

Sl. No	Particulars	Details			
1	Name of the Industrial Undertaking				
2	Address	Office	Factory		
a	Village				
b	Town				
c	Taluk				
d	District				
3	Major Products Manufactured				
4	Registered as (Type of Industry)				
a	Registration No.				
b	Date of Registration				
5	Employment Details				
	ITEM	Group C & D	Group B	Group A	Total
a	Total No. Employees				
b	No. of Local persons therein				
c	Percentage of local persons to total				

I /we understand the percentage of local people in group C & D categories i.e., workers / non-managerial categories has to be 100% and the overall Local employment in the unit not less than 80% (inclusive of all categories) as per Sarojini Mahishi Report.

I /we hereby undertake to make up the deficiency before the disbursement of subsidy. I /We further understand the eligibility of my / our industrial units / undertaking for incentives and concessions from the Government of Karnataka is contingent upon my fulfilling the above requirement of providing minimum local employment to the satisfaction of the State Govt.

Place:

Date:

Signature of authorized person

(SEAL)

“Verified by me”

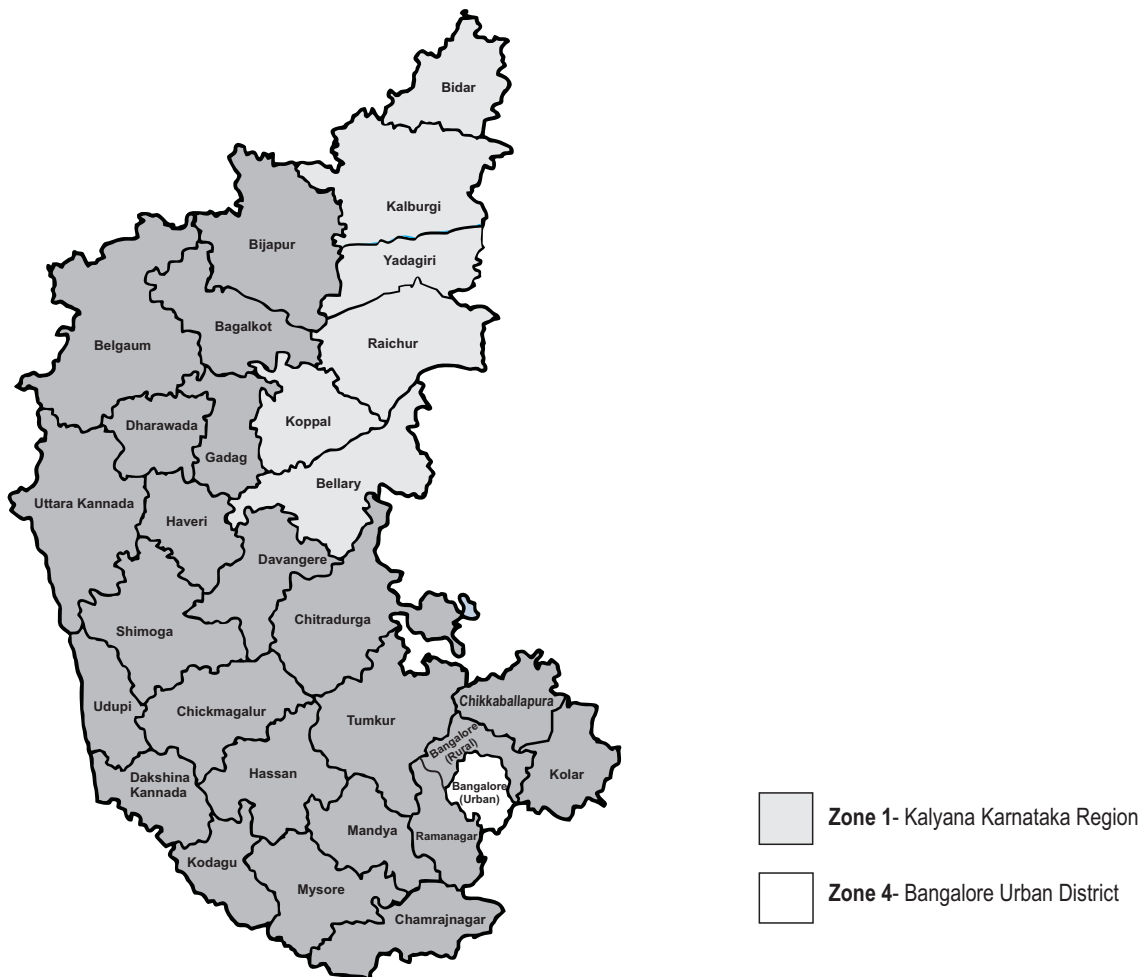
Deputy Director/Assistant Director

Dept. of Handlooms & Textile District

- (a) “LOCAL PERSON” is defined as one who has at least fifteen years domicile in the State of Karnataka.
- (b) This declaration should be signed by a person duly authorized to do so by the industrial undertaking.

Annexure 10: Zone Classification for New Textile and Garment Policy Implementation 2019 – 2024

Zone 1	Zone 2	Zone 3	Zone 4
Entire Kalyana Karnataka Region	All areas other than Municipal Corporations, District Headquarters in Non Kalyana Karnataka region	All Municipal Corporations and District Head quarters in Non Kalyana Karnataka region	Bangalore Urban



Annexure 11- Recommendation from District Officers

1. Name of the Unit :
2. Total Investment :
3. Eligible Subsidy Amount on Investment

Sl. No	Name of the Components	Amount Recommended	Amount Sanction	Amount Released	Percentage of Subsidy Received
1.	Credit Linked Capital Subsidy				
2.	Interest Subsidy				
3.	Power Subsidy				
4.	Wage Subsidy				
5.	ESI/EPF				
6.	Stamp Duty Exemption and Concessional Registration Charges				
7.	Effluent Treatment Plant for Existing and New Units				
8.	Common Infrastructure for Greenfield and Brownfield for Textile Parks				
9.	Common Effluent Treatment Plant and Hazardous Waste Disposal Facility				
10.	Centre of Excellence for Textiles /Technical Textiles				
11.	Human Resources Development & Skill Up-gradation				
12.	Capacity Building Support				
13.	Special Package for Mega Units				

Place:

Date:

Signature(s)
District Officer